



## Agenda Item: 7.A.

**Meeting:** February 16, 2021

**To:** Trinity LAFCO Commissioners

**From:** Colette Santsche, Executive Officer & Kathy Bull, Administrator/Clerk

**Subject:** Commission Policies and Procedures Update – Section 6. Conflict of Interest and Financial Disclosure

### **BACKGROUND:**

Trinity LAFCo has drafted Policies and Procedures pursuant to Section 56300(a) of the Cortese-Know-Hertzberg Local Government Reorganization Act of 2000. Previously at the June 16, 2020 Commission meeting, the Commission approved the staff updates for Section 1. General, “Bylaws”, and Related Administration Policies; and Section 2. LAFCo Operations and Financial Policies. Subsequently at the August 18, 2020 LAFCo meeting, the Commission approved updates for Section 3. Policies, Requirements & Criteria for Applications. At the October 20, 2020 LAFCo meeting, the Commission approved updates to Section 4. Services by Contract, which includes Outside Agency Services by Contract and Fire Protection Services by Contract. At the December 15, 2020 LAFCo meeting, the Commission approved updates to Section 5. Conducting Authority Proceedings. Staff will be providing the Commission various sections of the Policies and Procedures until completed.

### **DISCUSSION:**

Staff is providing the Commission with modifications to Section 6. Conflict of Interest and Financial Disclosure is provided for the Commission’s consideration.

Once all Sections of the Policies and Procedures have been revised and updated, staff will provide a complete Policy and Procedures document in its entirety for the Commission’s final approval.

### **RECOMMENDATION:**

Staff recommends that the Commission provide direction to staff regarding policy revisions and consider accepting proposed changes Section 6. Conflict of Interest and Financial Disclosure.

Attachment:  
Section 6. Conflict of Interest and Financial Disclosure