

**TRINITY LOCAL AGENCY FORMATION COMMISSION**  
**December 15, 2020 at 4:00 p.m.**  
**Via Virtual Teleconference**

**MINUTES**

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*These minutes are not intended to be a verbatim transcription of the proceedings and discussion associated with the business on the Commission's agenda; rather, what follows is a summary of the order of business and general nature of testimony, Commission deliberation, and action taken.*

**1. CALL TO ORDER/ROLL CALL**

A. Chair Morris called the meeting to order at 4:00 p.m.

Members present: Anna Burke, Joseph Kasper, Judy Morris and Alternate Frost (seated as voting member)

Members absent: John Fenley, Keith Groves, Evan Barrow, and Alternate Chadwick

**2. PRESENTATIONS/ANNOUNCEMENTS**

Ms. Santsche presented a Certificate of Recognition to each Outgoing Commissioners – Judy Morris, John Fenley, Bobbi Chadwick, and Tom Walz

**3. CONSENT CALENDAR**

A. Approval of Minutes from October 20, 2020 Commission Meeting

**Motion** to approve the minutes was presented by Commissioner Kasper, seconded by Commissioner Burke and passed by the following votes:

**Ayes:** Burke, Frost, Kasper, Morris

**Noes:** None

**Abstain:** None

**Absent:** Barrow, Groves, Fenley

B. Approval of 2021 Commission Meeting Schedule

The meeting schedule was removed from the consent calendar to be revisited at the next scheduled meeting.

**4. PUBLIC COMMENT OPPORTUNITY**

There were no comments received from the public.

**5. PUBLIC HEARINGS**

No public hearings were scheduled.

**6. NEW BUSINESS**

A. Expiring Commissioner Terms in 2021

An update was provided on Commissioner terms. Staff will provide further updates at the next meeting.

B. Chair and Vice Chair Selection

**Motion** to nominate Keith Groves as Chair and Joseph Kasper as Vice-Chair was presented by Commissioner Frost, seconded by Commissioner Burke and passed by the following votes:

**Ayes:** Burke, Frost, Kasper, Morris

**Noes:** None

**Abstain:** None  
**Absent:** Barrow, Groves, Fenley

**7. OLD BUSINESS**

A. Trinity Life Support CSD Formation Status Report (informational)

Ms. Santsche provided an update on the CSD formation, election and upcoming certificate of completion recordation.

B. Commission Policies and Procedures Update – Section 5. Conducting Authority Proceedings

Ms. Santsche provided a brief update on the changes, additions and clarifications.

**Motion** to accept Section 5. Conducting Authority Proceedings update was presented by Commissioner Kasper, seconded by Commissioner Burke and passed by the following votes:

**Ayes:** Burke, Frost, Kasper, Morris  
**Noes:** None  
**Abstain:** None  
**Absent:** Barrow, Groves, Fenley

**8. EXECUTIVE OFFICER'S REPORT/CORRESPONDENCE**

Ms. Santsche provided a brief update on MSR & SOI which are currently being prepared.

**9. COMMISSIONERS' COMMENTS**

No commissioner comments were provided.

**10. ADJOURNMENT**

There being no further business, Chair Morris adjourned the meeting at 4:40 p.m.

ATTEST:

APPROVED:



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Kathy Bull  
Administrator/Clerk



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~~Judy Morris~~ Keith Groves  
Chair

DATE: 6/24/2022

DATE: 6/20/22