

TRINITY LOCAL AGENCY FORMATION COMMISSION

April 30, 2024 Special Meeting

Trinity County Library Meeting Room

351 Main Street, Weaverville

MINUTES

HYBRID In-Person and Virtual Teleconference

These minutes are not intended to be a verbatim transcription of the proceedings and discussion associated with the business on the Commission's agenda; rather, what follows is a summary of the order of business and general nature of testimony, Commission deliberation, and action taken. Votes are shown in abbreviated format when unanimous (Ayes-Noes-Abstain).

1. **CALL TO ORDER/ROLL CALL**

A. Roll Call

Chair Carpenter-Harris called the meeting to order at 3:00 pm.

Members present: Commissioners Anna Burke, Dan Frasier, Jake Grossman-Crist, Andrew Johnson, and Alternate Commissioner Todd Corbett (seated as voting member).

Members absent: Commissioners Heidi Carpenter-Harris, Liam Gogan, and Alternate Commissioner Jill Cox.

Staff Present: Colette Santsche, Executive Officer (EO), Krystle Heaney, Clerk/Analyst

B. Designation of Chair and Vice Chair for 2024

EO Santsche invited the Commission to designate a Chair and Vice Chair for the 2024 calendar year. Minor discussion was held regarding possible nominations.

Motion to appoint Commissioner Fraiser for Chair and Commissioner Johnson for Vice Chair was presented by Commissioner Burke, seconded by Commissioner Corbett, and passed by 4-0-0 voice vote.

2. **PRESENTATIONS/ANNOUNCEMENTS**

No presentations were given.

3. **CONSENT CALENDAR**

A. Approval of Minutes from the December 19, 2023 Commission Meeting

Motion to approve the consent calendar was presented by Commissioner Burke, seconded by Commissioner Corbett, and passed by 4-0-0 voice vote.

4. **PUBLIC COMMENT OPPORTUNITY**

Joseph Kasper addressed the Commission regarding information on fire safety and fuel reduction which may be beneficial for the area. Hard copies of the information were provided to Commissioners.

Commissioner Grossman-Crist joined the meeting at 3:08 pm.

5. **PUBLIC HEARINGS**

A. Proposed Budget and Workplan for FY2024-25

EO Santsche presented the proposed budget which is similar to the previous fiscal year. Costs are apportioned by the County Auditor based on the size of the agency with smaller districts paying less than larger ones. The increased cost presented in the proposed budget is an effort to close the gap between LAFCo revenues and costs, which will help reduce reliance on reserve funds.

The proposed budget includes a workplan for the upcoming fiscal year. Staff proposes to continue working with Post Mountain PUD to assess services and funding options. The Middle Trinity and Down River Regional Fire MSR/SOI Updates are scheduled for FY 2024-25, in addition to a countywide Parks and Recreation MSR/SOI Update. Staff recommended that a MSR/SOI update be prepared for Trinity County Waterworks District since they may be considering annexation soon.

Chair Fraiser opened the public hearing. Minor discussion was held by Commissioners regarding the

potential annexation plans for Trinity County Waterworks. Joseph Kasper provided public comments in favor of the proposed budget and workplan.

Motion to adopt Resolution 2024-01 approving the proposed FY2024-25 budget and workplan with the addition of an MSR/SOI Update for Trinity County Waterworks was presented by Commissioner Burke, seconded by Commissioner Grossman-Crist, and passed by 5-0-0 roll call vote.

6. BUSINESS

A. Appointment of Alternate Public Member

EO Santsche introduced the staff report and provided an overview of the Alternate Public Member selection process. One application was received from Joseph Kasper. Mr. Kasper previously served on the Commission as a special district member.

Motion to appoint Joseph Kasper as Alternate Public Member was presented by Commissioner Burke, seconded by Commissioner Johnson, and passed by 5-0-0 roll call vote.

B. Middle Trinity Regional Fire Services Municipal Service Review and Sphere of Influence Update – status update

EO Santsche introduced the staff report and provided a brief update on the status of the document. Additional information was received from the agencies and will be incorporated into the draft MSR/SOI update. Staff hopes to bring an additional agency profile to the next commission meeting for review and comment.

By order of the Chair, the Commission received and filed the report.

C. Post Mountain Public Utilities District – status update

EO Santsche introduced the staff report and provided an overview of Post Mountain PUD. The MSR/SOI Update adopted in August 2023 identified several deficiencies and allowed 12 months for the District to work on those deficiencies. If adequate progress has not been made by that time, then a zero sphere will be adopted for the District.

Since adoption of the MSR/SOI Update, Post Mountain PUD has hired a CPA and is actively working on an audit. The District is also actively recruiting for the vacant board member seat and is seeking out training for first responders. The District would like to continue as an independent special district and will continue to work on addressing the identified deficiencies. However, they still do not have a dedicated funding source for road maintenance and are not able to respond to medical calls.

The Commission held discussion regarding the current status of services provided by Post Mountain PUD. The most notable concern was the condition of roads and lack of sustainable funding for road maintenance. The reported poor state of the roads could cause issues for emergency response vehicles. The Commission asked if there was additional information on road standards and suggested additional coordination with County Public Works and the U.S. Forest Service to identify funding sources.

Peter Dobo of Post Mountain PUD provided comment on the current status of services. He noted that County roads are also in poor condition in the area and District roads were previously maintained through donations. He also noted that the District is able to make regular payments on their fire truck and will be free and clear of any debt once the truck loan is paid off in the next few months.

Astrid Dobo, Fire Chief for Post Mountain PUD, provided information on grant opportunities for the District. A study is being proposed to measure the amount of sediment that is running off the roads. This may allow the District to apply for funding to rehabilitate roadways in the area. The County has also been more engaged and is requesting information about roads that need repair. The U.S. Forest Service last repaired their 7/10th mile road segment in 2020 and since it does not lead to a forest service destination is not a priority for future repairs. The District is hoping to hire a grant writing intern so they can pursue more grants in the future.

By order of the Chair, the Commission received and filed the report.

D. Expiring Commissioner Terms Update

EO Santsche introduced the staff report and noted that the nomination period for special district members is still open. She also clarified that a special district board needs to officially nominate any interested candidate. By order of the Chair, the Commission received and filed the report.

Alternate Commissioner Cox joined the meeting at 3:53 pm.

7. EXECUTIVE OFFICER’S REPORT/CORRESPONDENCE (Information Only)

- A. CALAFCO Legislative Update (April 2024)**
- B. CALAFCO Quarterly (January 2024)**
- C. Form 700 and Ethics Training**
- D. LAFCo Meeting Schedule**

EO Santsche provided an update on current legislative proposals being tracked by CALAFCO. She also provided information about annual form 700 requirements and ethics training. The Commission also held discussion about moving the meeting date and time for regular LAFCo meetings. There was some interest in moving to the 2nd or 4th Tuesday in order to avoid any conflicts with regular Board of Supervisors meetings. It was requested that the item be placed on the agenda for the next meeting as a potential action item.

8. COMMISSIONERS’ COMMENTS

No comments were provided.

9. ADJOURNMENT

There being no further business, Chair Frasier adjourned the meeting at 4:02 pm.

ATTEST:

APPROVED:

Colette Santsche
Executive Officer

Dan Fraiser
Chair

DATE: _____

DATE: _____