



## AGENDA ITEM 6.C.

**MEETING:** June 18, 2024  
**TO:** Trinity LAFCo Commissioners  
**FROM:** Colette Santsche, Executive Officer  
**SUBJECT:** LAFCo Meeting Dates and Times

### **BACKGROUND:**

LAFCo adopts a regular meeting schedule at the beginning of each fiscal year. Meeting dates are set for the third Tuesday of even numbered months at 4:00pm. This is the same day as the Trinity County Board of Supervisors meetings which are held on the first and third Tuesday of every month.

### **DISCUSSION:**

Regular LAFCo meetings are generally able to be held as scheduled without conflict. However, there are times when Board of Supervisors' meetings run long due to extended public hearings or closed sessions, causing the LAFCo meeting to be delayed or cancelled. This can create a hardship for Commissioners and staff that make special travel arrangements and travel long distances to attend the meeting.

The Commission may wish to change the date and time of regular meetings to be more predictable and prevent future conflicts. Moving the meetings to either the second or fourth Tuesdays would reduce conflicts with regularly scheduled Board of Supervisors meetings. Another consideration is moving the meeting day to a Wednesday or Thursday to help streamline the public noticing process since the Trinity Journal is released on Wednesdays.

### **RECOMMENDATION:**

It is recommended that the Commission discuss potential new meeting dates and times and take action to determine the future schedule of LAFCo meetings.