

TRINITY LOCAL AGENCY FORMATION COMMISSION

June 18, 2024 at 4:00 p.m.

Trinity County Library Meeting Room

351 Main Street, Weaverville

AGENDA

The Commission will hold a hybrid meeting which will allow public participation in person and online via Zoom video conference. Commissioners will attend in person in accordance with the Brown Act unless otherwise noticed or approved in accordance with AB 2449. Instructions for remote public participation are included below.

Join Zoom Meeting:

<https://us02web.zoom.us/j/84393317666?pwd=eWR2TWg4bFc1MFhWVUNQazNSbUQxUT09>

Meeting ID: 843 9331 7666

Passcode: 740955

Call in: 1 (669) 900-6833

1. **CALL TO ORDER/ROLL CALL**
 - A. Roll Call
2. **PRESENTATIONS/ANNOUNCEMENTS - None**
3. **CONSENT CALENDAR (Potential Action)**
 - A. Approval of Minutes from the April 30, 2024 Special Commission Meeting
4. **PUBLIC COMMENT OPPORTUNITY**

This portion of the meeting provides an opportunity for members of the public to address the Commission on matters not on the agenda, provided that the subject matter is within the jurisdiction of the Commission. No action may be taken on off-agenda items unless authorized by law. All statements that require a response will be referred to staff for reply in writing.
5. **PUBLIC HEARINGS (Potential Action)**
 - A. Final Budget and Workplan for FY2024-25
6. **BUSINESS (Potential Action)**
 - A. Middle Trinity Regional Fire Services Municipal Service Review and Sphere of Influence Update – Lewiston CSD Agency Profile Preview
 - B. Expiring Commissioner Terms Update
 - C. Regular Meeting Dates and Times
 - D. CALAFCO 2024 Board Recruitment and Nomination
7. **EXECUTIVE OFFICER’S REPORT/CORRESPONDENCE (Information Only)**
 - A. CALAFCO Legislative Update (June 2024)
8. **COMMISSIONER’S COMMENTS**
9. **ADJOURNMENT**

The next LAFCo meeting is scheduled for August 20, 2024, at 4:00 p.m. at the Trinity County Library Meeting Room in Weaverville.

The Commission may take action upon any item listed on the agenda. Unless otherwise noted, items may be taken up at any time during the meeting.

All persons are invited to provide public testimony and submit written comments to the Commission. All written materials received by staff before 12:00 p.m. on the day of the meeting will be distributed to the Commission. If you wish to submit written material at the meeting, please supply 10 copies.

Accessibility

The location of this meeting is wheelchair accessible. If other accommodations are required to assist a person with a disability to participate in the meeting, please contact the Executive Officer or Commission Clerk at least 24 hours before the meeting.

Disclosure & Disqualification Requirements

Any person or group of persons acting in concert who directly or indirectly contribute \$1,000 or more in support of or in opposition to a change of organization or reorganization that has been submitted to Trinity LAFCo must comply with the disclosure requirements of the Political Reform Act of 1974 applicable to local initiative measures to be submitted to the electorate. These requirements contain provisions for making disclosures of contributions and expenditures at specified intervals; they may be reviewed at Government Code §§56700.1 and 81000 *et seq.* Additional information about the requirements pertaining to local initiative measures to be presented to the electorate can be obtained by calling the Fair Political Practices Commission at (916) 322-5660.

A LAFCo Commissioner must disqualify herself or himself from voting on an application involving an “entitlement for use” (such as an annexation or sphere amendment) if, within the last twelve months, the Commissioner has received \$250 or more in campaign contributions from the applicant, any financially interested person who actively supports or opposes the application, or an agent (such as an attorney, engineer, or planning consultant) representing the applicant or an interested party. The law (Government Code Section 84308) also requires any applicant or other participant in a LAFCo proceeding to disclose the contribution amount and name of the recipient Commissioner on the official record of the proceeding.

Late-Distributed Materials. Any material submitted to the Commission after this agenda is posted will be made available for public inspection as soon as possible on the LAFCo website trinitylafco.org.

Contact LAFCo Staff. For additional information please contact krystle@trinitylafco.org.

TRINITY LOCAL AGENCY FORMATION COMMISSION

April 30, 2024 Special Meeting

Trinity County Library Meeting Room

351 Main Street, Weaverville

MINUTES

HYBRID In-Person and Virtual Teleconference

These minutes are not intended to be a verbatim transcription of the proceedings and discussion associated with the business on the Commission's agenda; rather, what follows is a summary of the order of business and general nature of testimony, Commission deliberation, and action taken. Votes are shown in abbreviated format when unanimous (Ayes-Noes-Abstain).

1. **CALL TO ORDER/ROLL CALL**

A. Roll Call

Chair Carpenter-Harris called the meeting to order at 3:00 pm.

Members present: Commissioners Anna Burke, Dan Frasier, Jake Grossman-Crist, Andrew Johnson, and Alternate Commissioner Todd Corbett (seated as voting member).

Members absent: Commissioners Heidi Carpenter-Harris, Liam Gogan, and Alternate Commissioner Jill Cox.

Staff Present: Colette Santsche, Executive Officer (EO), Krystle Heaney, Clerk/Analyst

B. Designation of Chair and Vice Chair for 2024

EO Santsche invited the Commission to designate a Chair and Vice Chair for the 2024 calendar year. Minor discussion was held regarding possible nominations.

Motion to appoint Commissioner Fraiser for Chair and Commissioner Johnson for Vice Chair was presented by Commissioner Burke, seconded by Commissioner Corbett, and passed by 4-0-0 voice vote.

2. **PRESENTATIONS/ANNOUNCEMENTS**

No presentations were given.

3. **CONSENT CALENDAR**

A. Approval of Minutes from the December 19, 2023 Commission Meeting

Motion to approve the consent calendar was presented by Commissioner Burke, seconded by Commissioner Corbett, and passed by 4-0-0 voice vote.

4. **PUBLIC COMMENT OPPORTUNITY**

Joseph Kasper addressed the Commission regarding information on fire safety and fuel reduction which may be beneficial for the area. Hard copies of the information were provided to Commissioners.

Commissioner Grossman-Crist joined the meeting at 3:08 pm.

5. **PUBLIC HEARINGS**

A. Proposed Budget and Workplan for FY2024-25

EO Santsche presented the proposed budget which is similar to the previous fiscal year. Costs are apportioned by the County Auditor based on the size of the agency with smaller districts paying less than larger ones. The increased cost presented in the proposed budget is an effort to close the gap between LAFCo revenues and costs, which will help reduce reliance on reserve funds.

The proposed budget includes a workplan for the upcoming fiscal year. Staff proposes to continue working with Post Mountain PUD to assess services and funding options. The Middle Trinity and Down River Regional Fire MSR/SOI Updates are scheduled for FY 2024-25, in addition to a countywide Parks and Recreation MSR/SOI Update. Staff recommended that a MSR/SOI update be prepared for Trinity County Waterworks District since they may be considering annexation soon.

Chair Fraiser opened the public hearing. Minor discussion was held by Commissioners regarding the

potential annexation plans for Trinity County Waterworks. Joseph Kasper provided public comments in favor of the proposed budget and workplan.

Motion to adopt Resolution 2024-01 approving the proposed FY2024-25 budget and workplan with the addition of an MSR/SOI Update for Trinity County Waterworks was presented by Commissioner Burke, seconded by Commissioner Grossman-Crist, and passed by 5-0-0 roll call vote.

6. BUSINESS

A. Appointment of Alternate Public Member

EO Santsche introduced the staff report and provided an overview of the Alternate Public Member selection process. One application was received from Joseph Kasper. Mr. Kasper previously served on the Commission as a special district member.

Motion to appoint Joseph Kasper as Alternate Public Member was presented by Commissioner Burke, seconded by Commissioner Johnson, and passed by 5-0-0 roll call vote.

B. Middle Trinity Regional Fire Services Municipal Service Review and Sphere of Influence Update – status update

EO Santsche introduced the staff report and provided a brief update on the status of the document. Additional information was received from the agencies and will be incorporated into the draft MSR/SOI update. Staff hopes to bring an additional agency profile to the next commission meeting for review and comment.

By order of the Chair, the Commission received and filed the report.

C. Post Mountain Public Utilities District – status update

EO Santsche introduced the staff report and provided an overview of Post Mountain PUD. The MSR/SOI Update adopted in August 2023 identified several deficiencies and allowed 12 months for the District to work on those deficiencies. If adequate progress has not been made by that time, then a zero sphere will be adopted for the District.

Since adoption of the MSR/SOI Update, Post Mountain PUD has hired a CPA and is actively working on an audit. The District is also actively recruiting for the vacant board member seat and is seeking out training for first responders. The District would like to continue as an independent special district and will continue to work on addressing the identified deficiencies. However, they still do not have a dedicated funding source for road maintenance and are not able to respond to medical calls.

The Commission held discussion regarding the current status of services provided by Post Mountain PUD. The most notable concern was the condition of roads and lack of sustainable funding for road maintenance. The reported poor state of the roads could cause issues for emergency response vehicles. The Commission asked if there was additional information on road standards and suggested additional coordination with County Public Works and the U.S. Forest Service to identify funding sources.

Peter Dobo of Post Mountain PUD provided comment on the current status of services. He noted that County roads are also in poor condition in the area and District roads were previously maintained through donations. He also noted that the District is able to make regular payments on their fire truck and will be free and clear of any debt once the truck loan is paid off in the next few months.

Astrid Dobo, Fire Chief for Post Mountain PUD, provided information on grant opportunities for the District. A study is being proposed to measure the amount of sediment that is running off the roads. This may allow the District to apply for funding to rehabilitate roadways in the area. The County has also been more engaged and is requesting information about roads that need repair. The U.S. Forest Service last repaired their 7/10th mile road segment in 2020 and since it does not lead to a forest service destination is not a priority for future repairs. The District is hoping to hire a grant writing intern so they can pursue more grants in the future.

By order of the Chair, the Commission received and filed the report.

D. Expiring Commissioner Terms Update

EO Santsche introduced the staff report and noted that the nomination period for special district members is still open. She also clarified that a special district board needs to officially nominate any interested candidate. By order of the Chair, the Commission received and filed the report.

Alternate Commissioner Cox joined the meeting at 3:53 pm.

7. EXECUTIVE OFFICER’S REPORT/CORRESPONDENCE (Information Only)

- A. CALAFCO Legislative Update (April 2024)**
- B. CALAFCO Quarterly (January 2024)**
- C. Form 700 and Ethics Training**
- D. LAFCo Meeting Schedule**

EO Santsche provided an update on current legislative proposals being tracked by CALAFCO. She also provided information about annual form 700 requirements and ethics training. The Commission also held discussion about moving the meeting date and time for regular LAFCo meetings. There was some interest in moving to the 2nd or 4th Tuesday in order to avoid any conflicts with regular Board of Supervisors meetings. It was requested that the item be placed on the agenda for the next meeting as a potential action item.

8. COMMISSIONERS’ COMMENTS

No comments were provided.

9. ADJOURNMENT

There being no further business, Chair Fraiser adjourned the meeting at 4:02 pm.

ATTEST:

APPROVED:

Colette Santsche
Executive Officer

Dan Fraiser
Chair

DATE: _____

DATE: _____



AGENDA ITEM 5.A.

MEETING: June 18, 2024
TO: Trinity LAFCo Commissioners
FROM: Colette Santsche, Executive Officer
SUBJECT: Final Budget for Fiscal Year 2024-25

BACKGROUND

Local Agency Formation Commissions (LAFCos) are responsible for annually adopting a proposed budget by May 1st and a final budget by June 15th in accordance with Government Code Section 56381. State law specifies the proposed and final budgets shall, at a minimum, be equal to the budget adopted for the previous fiscal year unless LAFCo finds the reduced costs will nevertheless allow the agency to fulfill its prescribed regulatory and planning duties.

DISCUSSION

The Proposed FY2024-25 Budget was approved by the commission at the April 30, 2024 special Commission meeting was sent to all participating member agencies including Trinity County for review and potential comment. To date, no comments have been received on the proposed budget.

Funding Sources:

Trinity LAFCo's annual operating expenses are principally funded through appropriations from the County and Special Districts, in addition to application fees. Each fiscal year, after the Commission adopts the final budget, the County Auditor apportions operating expenses between the County and the independent special districts. Statutory authority allows the County Auditor to collect the amounts apportioned.

Operating Expenses:

The proposed operating expenses reflect the anticipated staffing services, daily operational needs, and preparation of municipal service reviews and sphere of influence updates. No changes in operating expenses are proposed from the prior fiscal year.

Operating Revenues:

Staff is proposing an approximate 3% increase to contributions from local funding agencies in Fiscal Year 2024-25 to reduce reliance on reserves needed to balance the operational budget.

Proposed Work Plan:

As stated above, the proposed budget is intended to cover basic operating and administration expenses of the commission. This includes the development of municipal service reviews and sphere of influence updates for special districts throughout the county. As part of the Fiscal Year 2024-25 budgeting process, staff is proposing the following work plan which has been updated based on Commission comments received during the proposed budget hearing:

Activity	Tentative Time Frame
Planning and Regulatory Activities	
Post Mountain PUD MSR/SOI Follow-up	Ongoing
Middle Trinity Regional Fire Services MSR/SOI Update	Aug 2024 Hearing
Trinity County Waterworks District MSR/SOI Update	Oct/Dec 2024 Hearing
Down River Regional Fire Services MSR/SOI Update	Feb/April 2025 Hearing
Countywide Park and Recreation Services MSR/SOI Update	June/Aug 2025 Hearing
Change of Organization/Reorganization Proposals (0-1/yr)	Ongoing
Out of Agency Service Requests (0-1/yr)	Ongoing
Agency Pre-application Meetings	Ongoing
Administrative Activities (Priority 1)	
2024-25 budget, claim forms, tracking	Ongoing
2024 CALAFCO Annual Conference in Yosemite, CA	Oct 16-18, 2024
2024 CALAFCO Staff Workshop	Apr 30-May 2, 2025
Public information/communications	Ongoing
Website Maintenance and Updates	Ongoing
GIS Boundary Mapping Updates	Ongoing
Administrative Activities (Priority 2)	
Public Records Requests	As needed
Respond to Grand Jury Reports	As needed
LAFCo Policy Review and Revisions	As needed
State Legislation Monitoring and Position Letters	As needed
Comment on LAFCo-related local government proceedings	As needed

RECOMMENDATION

Staff recommends the Commission approve the Final Budget and workplan for Fiscal Year 2024-25 referenced in Resolution No. 2024-02 and as outlined in Attachment A, with any requested changes; direct staff to submit the final budget to the County Auditor for apportionments.

Attachments:

- A. Trinity LAFCo FY 2024/2025 Final Budget
- B. Resolution 2024-02

Trinity LAFCo Budget

Categories	Acct #	FY 2020/21 Adopted Budget	FY 2020/21 Year End Actual	FY 2021/22 Adopted Budget	FY 2021/22 Year End Actual	FY 2022/23 Adopted Budget	FY 2022/23 Year End Actual	FY 2023/24 Adopted Budget	FY 2023/24 8 Month Actual	FY 2024/25 Final Budget
REVENUES:										
Interest	6601	-	543	-	388	-	348	-	-	-
LAFCo Fees (Applications)	8404	5,000	2,925	5,000	750	5,000	400	5,000	-	5,000
Cont From Other Agencies:										
County	9282	14,000	14,000	14,000	14,000	14,500	14,500	15,000	15,000	15,500
Indep Spec Districts	9285	14,000	10,494	14,000	16,965	14,500	14,697	15,000	14,151	15,500
TOTAL Revenues		\$ 33,000	\$ 27,962	\$ 33,000	\$ 32,104	\$ 34,000	\$ 29,945	\$ 35,000	\$ 29,151	\$ 36,000

EXPENDITURES:										
Memberships	2240	1,500	1,185	1,500	1,185	1,500	1,243	1,500	1,346.00	1,500
Office	2260	600	121	600	471	600	478	600	216.41	600
Professional & Specialized:	2300	45,800	33,198	45,800	38,130	45,800	29,600	45,800	26,176.74	45,800
- Staffing services		25,000	20,084	25,000	22,657	25,000	19,707	25,000	14,296.25	25,000
- MSR/SOI		15,000	12,428	15,000	14,291	15,000	9,721	15,000	11,587.50	15,000
- Applications		5,000	686	5,000	1,150	5,000	173	5,000	-	5,000
- Legal Counsel		500	-	500	-	500	-	500	-	500
- Web Service		300	-	300	32	300	-	300	292.99	300
Publications & Legal Notices	2500	500	333	500	214	500	369	500	94.53	500
Transportation & Travel	2750	1,500	115	1,500	708	1,500	905	1,500	307.50	1,500
Training	2756	-	-	-	-	-	-	-	-	-
Contrib to Non LAF Agency	3200	-	-	-	-	-	-	-	-	-
Transfer Out		-	-	-	-	-	-	-	-	-
TOTAL Expenditures		\$ 49,900	\$ 34,951	\$ 49,900	\$ 40,708	\$ 49,900	\$ 32,595	\$ 49,900	\$ 28,141.18	\$ 49,900

Operating Difference		\$ (16,900)	\$ (6,989)	\$ (16,900)	\$ (8,604)	\$ (15,900)	\$ (2,649)	\$ (14,900)	\$ 1,010	\$ (13,900)
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(Negative Balance Indicates Use of Reserves)

FUND BALANCE/RESERVES

Beginning Year Fund Balance		\$96,576		\$ 89,587		\$ 80,983				
Ending Year Fund Balance			\$ 89,587		\$ 80,983		\$ 78,333			
Assigned/Designated Reserve Funds	\$90,000									
Litigation Defense:	\$ 60,000									
Special Legal Counsel:	\$ 10,000									
Unanticipated Sp. Studies:	\$ 20,000									



RESOLUTION NO. 2024-02

Agenda Item 5A
Attachment B

**ADOPTING A FINAL BUDGET
FOR FISCAL YEAR 2024-25**

WHEREAS, the Trinity Local Agency Formation Commission is required by the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 to adopt a final budget for the next fiscal year no later than June 15; and

WHEREAS, the Executive Officer prepared a report concerning the proposed budget, including recommendations thereon; and

WHEREAS, the Executive Officer’s report was presented to the Commission in the manner provided by law; and

WHEREAS, the Commission heard and fully considered all the evidence presented at its public hearing on the proposed budget held on June 18, 2024; and

WHEREAS, the Commission determined the final budget projects staffing and program costs of the agency as accurately and appropriately as is possible.

NOW THEREFORE, IT IS RESOLVED, DETERMINED AND ORDERED as follows:

1. The final budget for Fiscal Year 2024-25 as outlined in Exhibit A is hereby approved and by this reference incorporated herein;
2. The overall operating costs provided in the proposed budget will allow the Commission to fulfill its regulatory and planning responsibilities as required under Government Code Section § 56381(a);
3. The final budget for Fiscal Year 2024-25 shall be submitted to the County Auditor-Controller in order to make appropriations to the County and Special Districts in accordance with Government Code Section §56381(b).

THE FOREGOING RESOLUTION was introduced at a regular meeting of the Trinity LAFCo Commission on the 18th day of June, 2024, and adopted by the following roll call vote:

AYES:
NOES:
ABSTAINS:
ABSENT:

ATTEST:

APPROVED:

Colette Santsche
Executive Officer

Dan Fraiser
Chair



AGENDA ITEM 6.A.

MEETING: June 18, 2024
TO: Trinity LAFCo Commissioners
FROM: Colette Santsche, Executive Officer
SUBJECT: Middle Trinity Regional Fire Services Municipal Service Review and Sphere of Influence Update – Lewiston CSD Agency Profile Preview

BACKGROUND:

In accordance with the Cortese-Knox-Hertzberg Act, LAFCos are required to prepare municipal service reviews (MSRs) prior to or in conjunction with its mandate to review and update each local agency's sphere of influence (SOI) every five years or as needed. The legislative intent of the MSR is to inform the Commission as to the availability, capacity, and efficiency of local governmental services prior to making sphere of influence determinations. Municipal service reviews may also lead LAFCos to take other actions under their authority, such as forming, consolidating, or dissolving one or more local agencies in addition to any related sphere changes.

DISCUSSION:

This MSR evaluates fire services provided in the Middle Trinity region and includes four different agencies:

- Douglas City Community Services District (CSD)
- Junction City Fire Protection District (FPD)
- Lewiston Community Services District (CSD)
- Weaverville Fire Protection District (FPD)

Staff previously presented agency profiles including Douglas City CSD and Weaverville FPD. Staff have continued to coordinate with Lewiston CSD and their draft agency profile is included as Attachment A. Staff will continue to work with Junction City FPD so that a complete administrative draft MSR/SOI Update can be brought to the August 2024 meeting.

RECOMMENDATION:

Staff recommends the Commission receive the staff report, review the Lewiston CSD agency profile, and provide direction as necessary.

5.0 LEWISTON COMMUNITY SERVICES DISTRICT

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5.1 DISTRICT BACKGROUND

Agency Overview

The Lewiston Community Services District (herein referred to as “Lewiston CSD” or “District”) provides water, wastewater, street lighting, recreation, and fire protection services to the community of Lewiston, located in eastern Trinity County off of State Route 299. Lewiston is located just south of Lewiston Lake and was formed in 1957 by the Bureau of Reclamation as a government work camp to construct the Trinity and Lewiston Dams, part of the Central Valley Project. Once the dams were completed in 1962 and 1963, respectively, land parcels were sold by the government to residents and other investors.

Today, Lewiston is one of the most populated areas in the County. It offers commercial and residential development including lodging opportunities, a library and educational facilities, restaurants, and numerous recreational opportunities due to its proximity to the Trinity River, Lewiston Lake, and Shasta-Trinity National Forest.

Table 5-1: Lewiston CSD Contact Information

Primary Contact	Mel Deardorff, Board President and Fire Chief
E-mail Address	meldeardorff@gmail.com
Physical Address	130 Texas Ave., Lewiston, CA 96052
Mailing Address	P.O. Box 164, Lewiston, CA 96052
Phone Number	530-778-0306
Website	https://lewistoncsd.specialdistrict.org/

District Principal Act

The District's principal act is the Community Services District Law, Division 3 of Title 6 of the Government Code ([§61000-61250](#)) which authorizes CSDs to provide up to 32 types of governmental services within their boundaries. Lewiston CSD is currently authorized to provide water, wastewater, street lighting, recreation, fire protection rescue, and hazardous material emergency response services. The District does not provide ambulance services.

Other services, facilities, functions, or powers enumerated in the District's principal act but not identified in the formation resolution or by documented activation of powers are considered “latent,” meaning that they are authorized by the principal act under which the District is formed but are not being exercised. Latent powers and services activation require LAFCo authorization as indicated in Government Code §61106 and pursuant to §56824.10-14.

Formation and Development

Lewiston was built along the original frontier between Shasta and Weaverville, consisting initially of a trading post and water ferry. With the discovery of gold in the 1850s, Lewiston became a sizeable mining community through the first half of the 20th century. After World War II, the construction of Trinity and Lewiston Dams as part of the Central Valley Project, U.S. Bureau of Reclamation administrative headquarters, and a large federal housing project brought new employment opportunities and economic activity to Lewiston. Following completion of the dams, the government parcels were sold to residents and other investors. Two major subdivisions were created: Lewiston Park and Lewiston Heights, and various other private parcels, including the Trinity Dam Mobile Home Park.

Lewiston CSD was formed as an independent special district on October 10, 1960, under the Community Services District law for the purpose of providing fire protection services to the community. The formation was approved by Trinity County Board of Supervisors Resolution No. 33-60. On January 5, 1962, the Lewiston Trading Company Annexation was recorded. According to the State Board of Equalization records, there was a boundary revision in 1967 and 1976, two detachments approved on November 15, 1976, including the South Pacific Detachment (LAFCo No. 46-76) and Additional Non-Service Area Detachment (LAFCo No. 50-76), and two annexations approved on December 12, 1977, including the Reimann-Ward (LAFCo No. 77-05) and New Lewiston Park Subdivision (LAFCo No. 77-06).

At the time of formation, the District was only authorized to provide fire protection services. In 2010, boundary changes were initiated by Resolution 2010-02 to increase the District's boundaries to its current size of 18,517 acres. In 2012, the powers of providing water and wastewater services were approved by LAFCo Resolution 2012-XX. *[Additional documentation needed to determine when rec/streetlighting services were authorized].*

Boundary and Sphere of Influence

Lewiston CSD's boundary encompasses approximately 18,517 acres or 29 square miles (Figure 5-1). Within the District's boundary there are __ parcels. The nearest major roadways are State Route 299, which runs along the southern border of Lewiston CDP, and Trinity Dam Boulevard, which runs north-south through the District. Access to the District is provided by Lewiston Road, Trinity Dam Boulevard, Rush Creek Road, Deadwood Road, Poker Bar Road, and Browns Mountain Road. The majority of the roads throughout the community are paved, apart from dirt roads in the more isolated areas.

The District's adopted SOI for all services is larger than the District boundary and includes the pockets and islands of non-district territory. An expanded fire only SOI is proposed to match the goodwill fire response area which extends well beyond the District boundary and SOI. According to the Trinity County 2050 General Plan Background Report, Lewiston Fire has a responsibility area of approximately 79 square miles bordered by Browns Mountain in the east, State Route 299 in the south, Trinity Dam to the north, and the Shasta County border to the west.

The majority of the areas between communities are undeveloped territory bisected by a State Highway where traffic collisions and medical calls are demanded. Rural residences along Lewiston Road between Douglas City CSD and Lewiston CSD are not within any local jurisdiction responsible for providing fire protection services. Douglas City Fire responds along 299 up to where Lewiston Road begins, whereas Lewiston Fire is typically the first to respond to calls in this area.

Land Use and Zoning

Land uses in the Lewiston CSD are subject to the Trinity County General Plan (1988) and Zoning Regulations (Trinity County Code Title 17). The County is in the process of updating its General Plan, with anticipated completion in 2025. Upon completion and adoption of the Trinity County General Plan 2050, land uses will be subject to this plan in place of the 1988 version. The Lewiston area is subject to the Lewiston Community Plan (1985), which serves to supplement the Trinity County General Plan. The Lewiston Community Plan is also being updated as part of the General Plan Update process.

Land use in the area served by the District is largely timber, agricultural, unclassified, open space, rural residential, and commercial (Figure 5-2). The lands surrounding the District primarily are designated timber production zone and unclassified.

Figure 5-1: Lewiston CSD Boundary and SOI

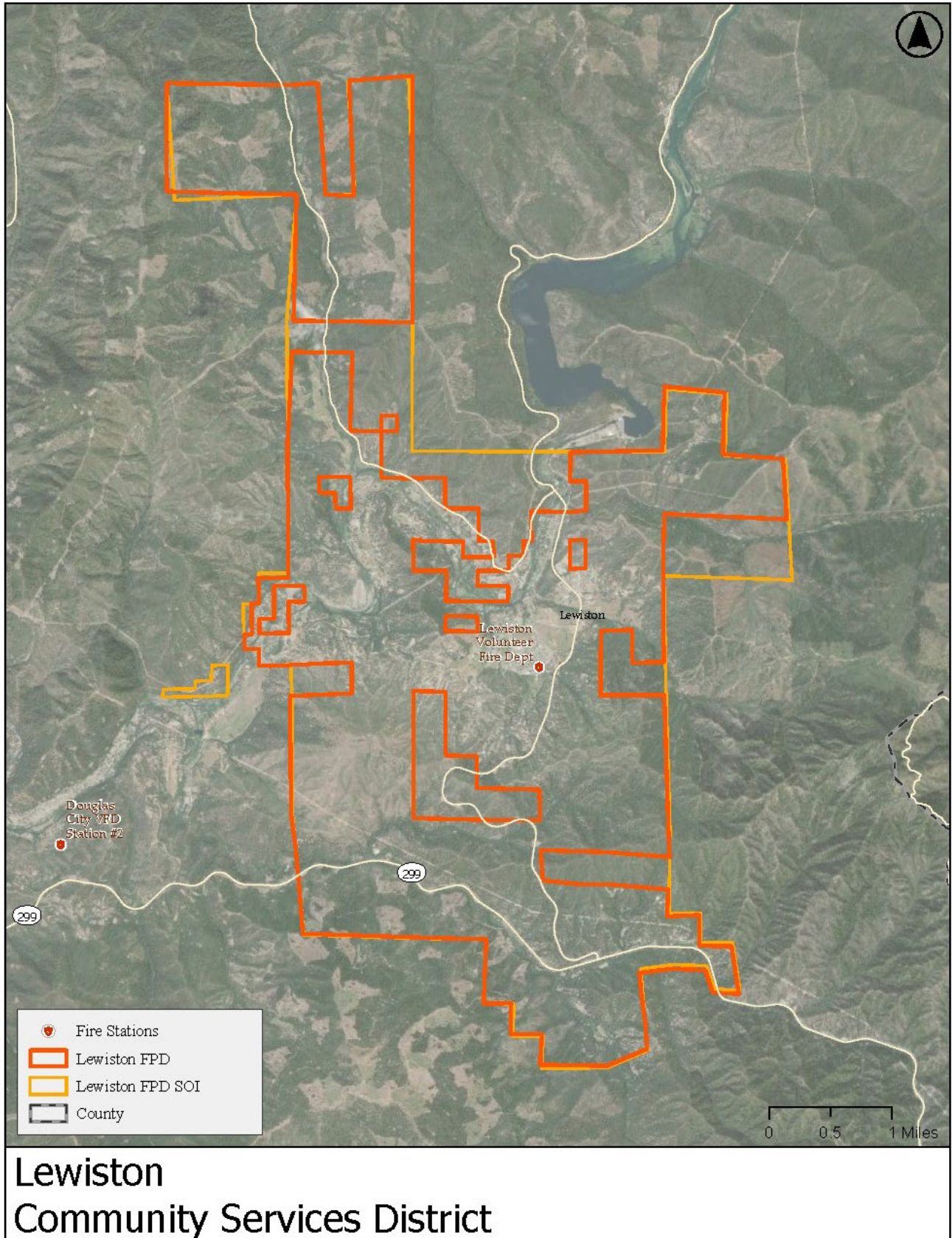
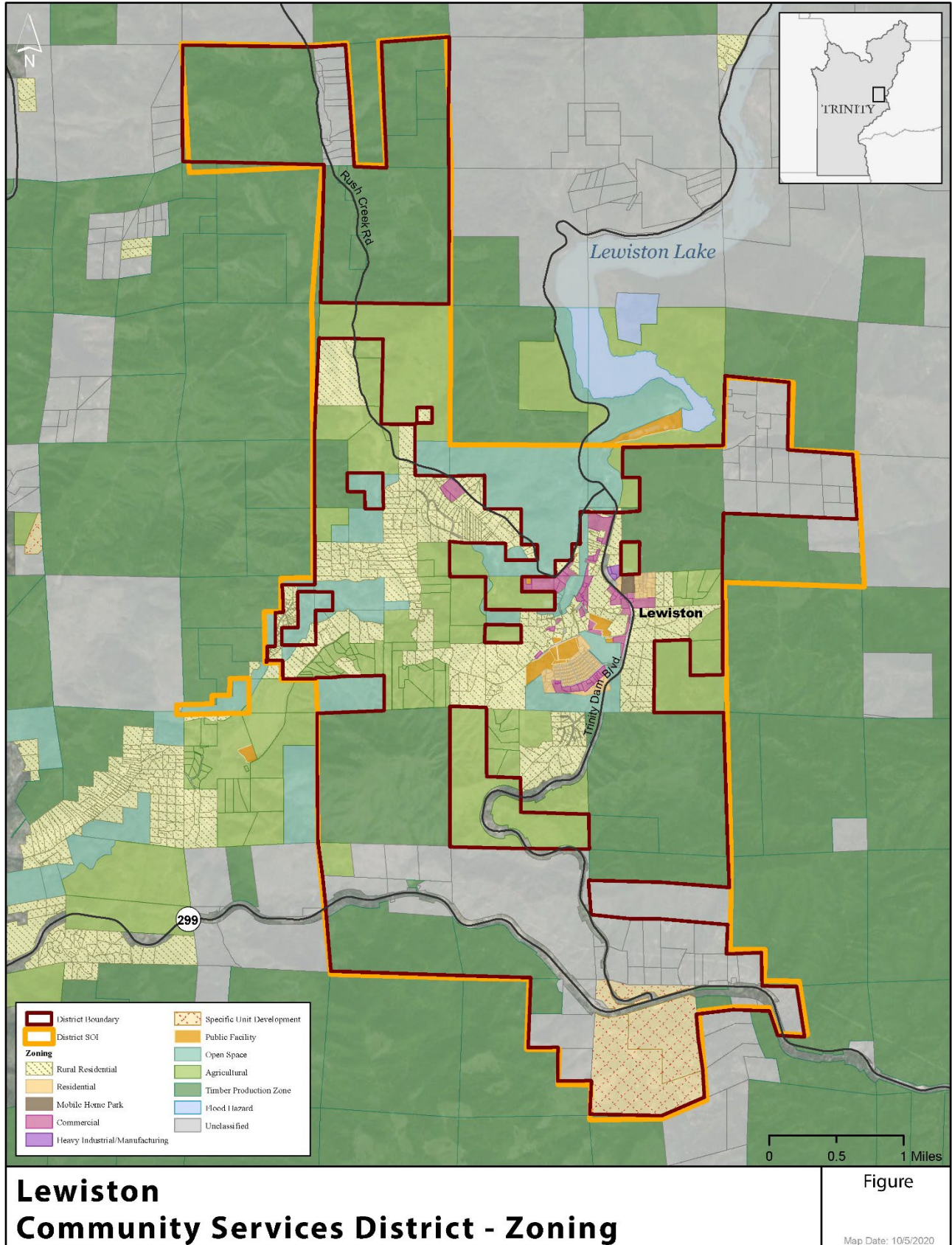


Figure 5-2: Lewiston CSD Land Uses Map



Growth and Population

The population of Lewiston census-designated place (CDP) is approximately 1,222¹ according to the 2020 decennial Census data. American Community Survey (ACS) Demographic and Housing Estimates approximate the District's 2021 population to be 1,817². However, the ACS 5-Year data estimates have a large margin of error and are known to be less accurate than decennial Census data.

The Lewiston CDP has a smaller area in acres (approximately 12,810.8 acres) compared to the District and does not include additional lands to the north and south that are included in the District's boundaries. However, the CDP does include some additional lands to the east and west that are not encompassed in District boundaries. These eastern and western lands in the CDP appear to be more populated than the northern and southern lands in the District. As such, the population estimates for the Lewiston CDP are likely fairly accurate for the District despite the large difference in acreages.

Trinity County's population was estimated to be 16,112³ as of the 2020 decennial Census. According to the California Department of Transportation (DOT), the County's population is expected to decline by 0.4 percent per year from 2021-2026.

Based on the estimated population and historical growth for the area, it is unlikely that the District will grow substantially over the next five to ten years. It is likely that the District's population will follow a similar trend to that of the County, declining by 0.4 percent each year.

Disadvantaged Unincorporated Communities

The 2021 estimated median household income (MHI) of the District is \$51,439⁴ according to the ACS 5-Year Estimates, which is approximately 61 percent of the estimated 2021 California MHI of \$84,907. The County has an estimated MHI of \$42,206, which is almost 50 percent of the State's MHI. Thus, both the County and the District qualify as disadvantaged.

5.2 GOVERNANCE AND STRUCTURE

Governing Body

The District is an independent small district served by a five-member Board of Directors that is elected to four-year staggered terms (Table 5-2). Board meetings are held on the first Tuesday of each month at 7pm in the main room of the Lewiston Community Center, located at 130 Texas Avenue.

Meetings of the Board of Directors are subject to the Ralph M. Brown Act which requires agendas to be posted at least 72 hours in advance of scheduled Board meetings in a location that is freely accessible to members of the public. Board agendas and notices are posted at the Lewiston Community Center, Fire Station, and "Mini Mart" Community bulletin board at least 72 hours in advance of scheduled Board meetings.

¹ Table P1 Race, Decennial Census, 2020.

² Table DP05 ACS Demographic and Housing Estimates, ACS 5-Year Estimates Data Profiles, 2021.

³ Table P1 Race, Decennial Census, 2020.

⁴ Table S1903 Median Income in the Past 12 Months (In 2021 Inflation-Adjusted Dollars), ACS 5-Year Estimates, 2021.

Table 5-2: Board of Directors

Board Member	Title	Term
Mel Deardorff	President	12/2/2022-12/4/2026
Cydney Cooper	Vice President	12/2/2022-12/4/2026
Jennilea Brookins	Director	12/4/2020-12/6/2024
Vacant	Director	12/4/2020-12/6/2024
James Montgomery	Director	12/2/2022-12/4/2026

Staffing

The District President also serves as fire chief and general manager role. [Expand on staffing, contract services, and succession planning].

Accountability and Transparency

SB929 was signed into law on September 14, 2018, requiring all independent special districts to have and maintain a website meeting all the special district transparency requirements of State law including the availability of agendas, policies, and financial information by January 1, 2020. Lewiston CSD does maintain a website (<https://lewistoncsd.specialdistrict.org/>) and complies with most of SB929’s requirements. The specific requirements of SB929 and the District’s compliance status for each requirement are delineated below (Table 5-3).

Table 5-3: SB929 Website Posting Requirements

Type of Requirement	Description of Requirement	Is the District in compliance?
District Contact Information	SB929 does not state the specific contact information required. We recommend posting, at a minimum: <ul style="list-style-type: none"> o Physical address o Mailing address o Phone number o E-mail address 	Yes.
Most Recent Agenda	The most recent agenda must be: <ul style="list-style-type: none"> o Posted at least 72 hours in advance of the meeting o Linked on the homepage of the website, navigating directly to the current agenda o Searchable, indexable, and platform-independent (simply put, post the agenda as a PDF) 	Partially. The agendas are posted as Word Docs; posting future agendas as PDFs would ensure complete compliance with this requirement.
Financial Transaction Report	The State Controller’s report for the District’s Financial Transaction report must be posted or linked to the corresponding State Controller website.	Yes.
Staff Compensation Report	The State Controller’s report for the District’s Staff Compensation report must be posted or linked to the corresponding State Controller website.	Yes.
Enterprise System Catalog	As required by SB272, the Enterprise System Catalog must be posted. This includes: <ul style="list-style-type: none"> o Current system vendor o Current System product o System’s purpose o A description of categories or types of data o Department that is the prime data custodian 	Yes.

	<ul style="list-style-type: none"> o Frequency in which system data is collected and updated 	
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The District has contact information posted in a conspicuous area of the website. While SB929 does not specifically state the type of contact information required, it is recommended that districts post a physical/mailling address, phone number, and email address. The District has all recommended pieces of contact information available online. Board meeting agendas are posted in freely accessible locations for District residents in advance of the meeting in compliance with the Brown Act. The current agenda is posted on the homepage of the website, directly linking to a copy of the agenda. However, SB929 requires that the most recent agenda be searchable, indexable, and platform independent. This requirement can be satisfied by posting agendas as PDFs; the District currently posts agendas as Word documents and is therefore not in compliance with this section of SB929.

Additionally, the website contains links to the State Controller’s Financial Transaction Report website and the State Controller’s Compensation Report website, where District financial information can be found. Although not a requirement of SB929, the District is encouraged to make the last three fiscal year budgets and most recent audit available online to further increase transparency beyond what is required by State law.

5.3 SERVICES AND INFRASTRUCTURE

Non-Fire Services Overview

Water Services

The District provides water services to approximately 204 residential and 31 commercial connections⁵ with a maximum daily demand (MDD) of 99 gallons per minute (GPM) and an operational capacity of 264 GPM⁶. Thus, the District has sufficient capacity to serve its existing and projected future connections. In addition to providing potable water to customers, the District is also responsible for performing fire hydrant maintenance services to aid in the provision of fire services.

Once land parcels in Lewiston were sold to residents after the completion of Trinity and Lewiston Dams, two major subdivisions were created in the community. The Lewiston Valley Mutual Water Company (LVMWC) and the Lewiston Park Mutual Water Company (LPMWC) were established to provide water and wastewater services to the Lewiston Heights and Lewiston Park subdivisions, respectively. The District consolidated local water services through the acquisition of the LVMWC in 2012 and the LPMWC in 2018.

Lewiston Park Mutual Water Company Acquisition

In 2013, the Lewiston Valley Water Intertie Project (Project) began its planning and design phase to connect the Lewiston CSD water system (consisting of the recently acquired Lewiston Valley Water Company) and the Lewiston Park Mutual Water Company (LPMWC). This Project was sponsored by the LPMWC due to boil water notices being issued to customers anytime river water was pumped and treated at the treatment plant due to its age. In 2014 alone, summer

⁵ Water System Details for Lewiston CSD. CA Drinking Water Watch. <https://sdwis.waterboards.ca.gov/PDWWW/>

⁶ Stantec Consulting Services, Inc., Lewiston Community Services District Water Distribution System Replacement and Well 8 Project Initial Study/Mitigated Negative Declaration, March 2021. <https://files.ceqanet.opr.ca.gov/268120-1/attachment/fVtQoWp7SVRT6MpL1kuRt0cGRa0DH-15VXjV0D8bjoVB3lpKSMc-e7wKp2bSU7rd5xlGcQ0sQ154Fkzy0>

well production had decreased by 44 percent⁷, requiring water from the Trinity River to be pumped in summer months and leading to the issuance of numerous boil water notices.

The Project, which was completed in 2017, installed appropriately 3,585 feet of intertie 10-inch-diameter ductile iron pipeline, a flow metering and valve station, and two fire hydrants along Trinity Dam Boulevard⁸. Additionally, the Project made upgrades to the District's treatment plant SCADA system. The Project, funded by an Integrated Regional Water Management (IRWM) Proposition 84 Grant of \$558,000, resulted in the conservation of approximately 1.33 acre-feet (AF) of water per year by eliminating overflows from the LPMWC storage tank, increased water supply reliability for the community and fire service providers, and allowed the LPMWC to avoid withdrawing water from the Trinity River in summer months.

The economic benefits from the Project were estimated to be between \$500-\$5,000 avoided in annual water treatment costs, a \$1,600,000 one-time increase in property values for homes devalued from the frequent boil water notices, and \$106 annually from instream beneficial uses⁷.

On July 1, 2018, Lewiston CSD fully acquired the LPMWC⁶. The LPMWC provided water to the Lewiston Park Subdivision, a subdivision approximately 0.25 miles south of the Trinity River and adjacent to the Lewiston Community Park. The water distribution system in this area was built around 1957 by the US Bureau of Reclamation and its piping had reached the end of its useful life; at the time of the LPMWC acquisition, Lewiston CSD lost up to 32 percent of its water daily due to leaks in the aged system. The Water Distribution System Replacement Project began its planning and design phase in 2019, with Project implementation beginning in 2021 and construction anticipated to be completed in 2024 (confirm). This \$1,073,273⁹ Project was funded by the IRWM Proposition 1 Round 1 Grant. The Project will result in the full replacement of the distribution system and the reconnection and installation of fire hydrants to address system deficiencies and fire flow compliance.

Current Lewiston CSD Water System and Operations

The current water system consists of three groundwater wells (combined capacity of 94 gallons per minute (GPM)), a raw water intake structure (infiltration gallery) located on the Trinity River, two storage tanks, a surface water direct filtration treatment plant (capacity of 170 GPM), and a distribution system¹⁰ (Figure 5-2).

The District holds two water diversion licenses from the State Water Resources Control Board, granting them the authority to appropriate water from the Trinity River. License 6566 (Permit 11106) allows the year-round diversion of up to 0.12 cubic feet per second (cfs) of water from Trinity River, with a maximum diversion of 87 acre-feet annually, for domestic and fire protection

⁷ North Coast Resource Partnership, Lewiston Valley Drinking Water Intertie Pipeline, 2017. https://northcoastresourcepartnership.org/site/assets/uploads/2017/09/NCRP_2015_Project-LewistonCSD_intertie.pdf

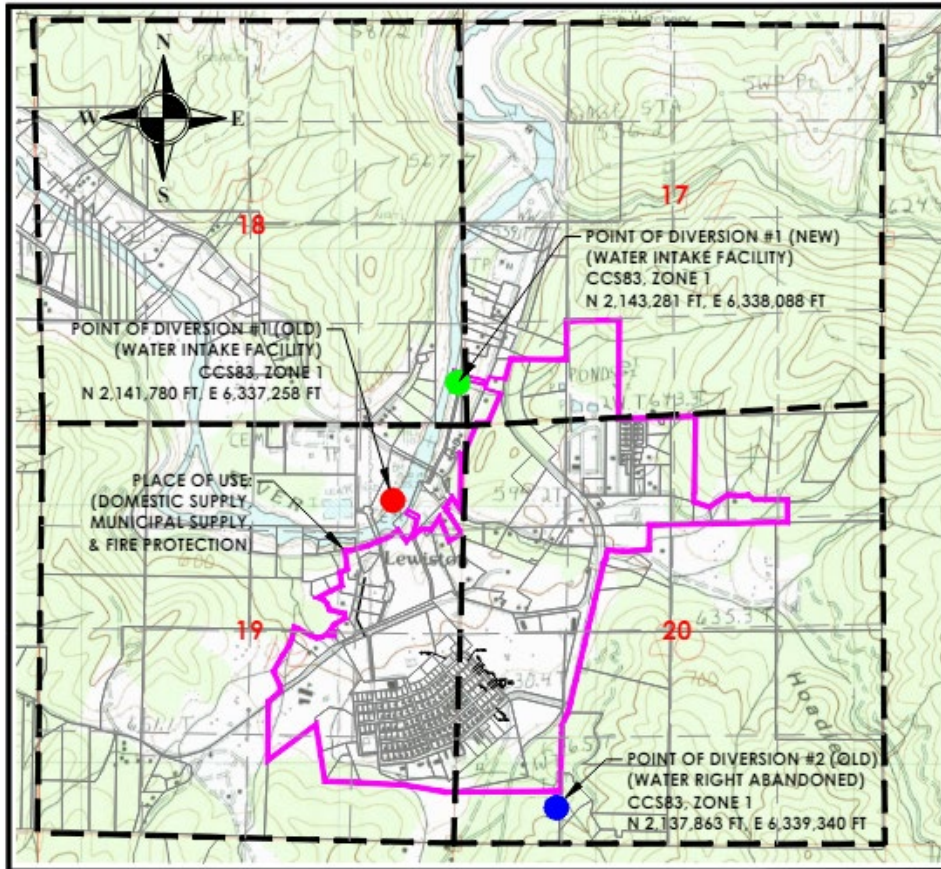
⁸ North Coast Resource Partnership, Lewiston Valley Drinking Water Intertie Pipeline Project Tracker, 2023. <https://www.northcoastresourcepartnershipprojects.org/Project/Detail/14036>

⁹ North Coast Regional Partnership, Water Distribution System Replacement Project Project Tracker, 2023. <https://www.northcoastresourcepartnershipprojects.org/Project/Detail/14085>

¹⁰ Lewiston Community Services District and PACE Engineering, *Your Water*, <https://lewistoncsd.specialdistrict.org/your-water>

purposes¹¹. License 6612 (Permit 11654) allows the year-round diversion of up to 0.42 cfs of water from Trinity River, with a maximum diversion of 304.1 acre-feet annually, for municipal, domestic, and fire protection purposes¹². The District's infiltration gallery point of diversion (POD) and water treatment plant were updated in 2014 and are utilized for both of its licensed water rights. The District now has a consolidated place of use boundary (Figure 5-3).

Figure 5-3 Place of Use Boundary



Water received from the Trinity River is treated at the direct filtration treatment plant located on Riley Mine Road off of Trinity Dam Boulevard before being stored in the North Storage Tank, allowing the water to reach its mandated contact time for full treatment. This storage tank is located off of Dennison Drive and Hilltop Drive, with a total capacity of 0.318 million gallons (MG). This treated water then enters the distribution system and is continuously monitored to ensure its chlorine residual is at least 0.02 milligrams (mg) per liter (L) of water, an amount mandated by the California Code of Regulations (CCR), Title 22, § 64654. District water operators monitor the chlorine residual each day at five different locations throughout the distribution system. Typically, the water at the end of the distribution system is found to have a chlorine residual of 0.3 mg/L.

Groundwater is pumped from three groundwater wells: Well 2 and Well 6 are located along Donner Street and Well 4 is located along Bear Creek Trail off of Trinity Dam Boulevard. Well 4 is

¹¹ Water Right License 6566 was originally issued to the Lewiston Trading Company on October 3, 1962, assigned to Lewiston Valley Water Company Inc. in 1991, and later assigned to Lewiston CSD on May 2, 2012.

¹² Water Right License 6612 was originally issued to the U.S. Bureau of Reclamation on December 6, 1962, assigned to Lewiston Park MWC in 1984, and later assigned to Lewiston CSD on June 18, 2020.

located adjacent to the South Storage Tank which has a capacity of 0.165 MG. When there is no demand in the distribution system, the groundwater wells get pumped into this storage tank which is also monitored daily to ensure its chlorine residual value is in compliance with CCR, Title 22, § 64654. This tank averages a chlorine residual of 0.3 mg/L.

The District has three other wells that are not a part of its distribution system. Well 7, located along Lewiston Road and Latchler Lane, was disconnected from the distribution system in ____ due to _____. There is a Community Park Well off of Trinity Vista that is an irrigation-only well and not a part of the distribution system. Well 5, located adjacent to Well 4 and the South Storage Tank, has been disconnected from the system since 2016 due to poor water quality and electronic control malfunctions**Error! Bookmark not defined.**

As part of the Water Distribution System Replacement Project, construction of a new Well 8 was completed in spring of 2024 and is located adjacent to the Community Park Well. The Well 8 Project serves to replace Well 5 and be responsible for irrigating Lewiston Community Park via the new water distribution system, thus decommissioning the Community Park Well. Construction of the new distribution system, including installation of new hydrants and new meters, is expected to be completed in fall of 2024 (confirm).

Lewiston CSD's water system is seeking to increase resiliency to extreme weather events and pursuing a Water System Resiliency Project¹³. This Project aims to upgrade the wood siding and shingle roofing of the District's well buildings (for Wells 2, 4, and 6) to a fire-resistant fiber-cement material to increase protection from wildfires due to the classification of Lewiston as a high-threat fire area. The raw water pump station (RWPS) and water treatment plant (WTP) both have a generator in case of power outages. However, the power must be manually switched on at both the RWPS and WTP, which would be an issue during extreme weather conditions such as wildfires or snowstorms. The Project seeks to install automatic transfer switches at these locations to ensure that water provision would not be impacted during these conditions. The Project also would install approximately 70 advanced metering infrastructure (AMI) water meters, providing District operators and customers with the opportunity to receive alarms for leaks, no flow, or backwards flow and view water consumption rates at any time. (funding received?)

Water Contingency Plan

The District has a Water Conservation Drought Contingency Plan outlining the tiers of water conservation efforts and the requirements in place for each tier. Customers may be subject to corrective action by the District, though exceptions and variances to the Contingency Plan may be possible on a case-by-case basis. [How many times in past 5-10 years have they been in a tier beyond Stage I?]

Consumer Confidence Report

The most recent Consumer Confidence Report is for 2022 and showed no violations, indicating adequate water quality in the District. A 2023 report is not yet available on the CA Drinking Water Watch website (<https://sdwis.waterboards.ca.gov/PDWW/>).

¹³ North Coast Regional Partnership, Water System Resiliency Project, 2023.
<https://www.northcoastresourcepartnershipprojects.org/Project/Detail/17152>

Wastewater Services

The District provides wastewater services to 253 connections¹⁴. The District averages 0.04 MGD for average dry weather flow (ADWF) and 0.160 MGD for peak wet weather flow (PWWF)¹⁴. The wastewater system has capacity to accommodate flows of 0.072 MGD for ADWF and 0.36**Error! Bookmark not defined.** MGD for PWWF, indicating the District has sufficient capacity to serve additional connections¹⁵.

The original wastewater collection and treatment systems of Lewiston Valley Mutual Water Company (LVMWC) and Lewiston Park Mutual Water Company (LPMWC) were constructed in 1957 and have since met their useful service lives. The Trinity Dam Mobile Home Park (TDMHP) lacked a community wastewater service and discharged wastewater to a septic tank and pond adjacent to the mobile home park. In 1998, a field review was conducted of these systems and PACE Engineering authored a report recommending that these sewer systems located throughout Lewiston be consolidated and aging infrastructure be replaced or upgraded. At the time, the community voted to not move forward with the project.

In 2015, another field review was conducted of the three systems and revealed similar issues identified in 1998. Mainly, the systems had severe inflow and infiltration issues causing offsite discharge of untreated sewage or failure to meet discharge requirements. Additionally, the systems had out of date treatment technology due to updated, stricter effluent discharge limits. The systems all had outstanding violations: LVWMC was under a State Regional Water Resources Control Board (SRWRCB) Cleanup and Abatement Order (NO. R1-2003-0061) for system failures; LMPWC had a SWRCB Notice of Violation from November 2014 due to noncompliance with its waste discharge requirements; and TDMHP was issued SWRCB Administrative Civil Liability Order No. R1-2014-0005 in January 2014 for its inadequate waste disposal system and potential threats to human health and safety.

Due to the aging infrastructure and numerous health, safety and environmental violations, the District proposed to consolidate and replace or upgrade the existing sewer collection, treatment, and disposal facilities of the three systems in 2017 by submitting a Report of Waste Discharge (ROWD) to the North Coast Regional Water Quality Control Board (NCRWQCB). Additional information and documents were submitted by the District with the ROWD being officially complete on June 17, 2019. In response to this ROWD, the NCRWQCB issued Order No. R1-2020-0024 outlining the new waste discharge requirements for the consolidated and updated wastewater system.

The new wastewater collection, treatment and disposal project was funded by a Proposition 1 Small Community Grant awarded by the SWRCB in the amount of \$15,560,300. USDA Rural Development also provided \$1,233,000 in grant funding for the project. The project was completed in December 2020. The District reports high operational costs to operate the wastewater system, which requires a Grade 3 Operator License. including contract operator

¹⁴ North Coast Regional Water Quality Control Board, Order No. R1-2020-0024 Waste Discharge Requirements for Lewiston Community Services District Wastewater Treatment Facility, October 2020. https://www.waterboards.ca.gov/northcoast/board_info/board_meetings/10_2020/pdf/3/20_0024_LewistonCSD_WDR_Proposed.pdf

¹⁵ New wastewater treatment plant lift station has a capacity of 50 GPM in ADWF which is equivalent to 0.072 MGD and 250 GPM in PWWF which is equivalent to 0.36 MGD. Sourced from Stantec, Environmental Assessment for Lewiston Community Services District Wastewater Collection, Treatment, and Disposal Project, March 2018.

costs to run the system. As of 2024, sewer rates are around \$78/month (\$125/month for water and sewer), with higher rates in the summer months. An updated rate study will be needed.

Parks and Recreation

The Lewiston Historic District covers 15 acres within the community of Lewiston and was added to the National Register of Historic Places in 1989. The Historic District provides a vision into the early Gold Rush-era of California architectural styles.

Lewiston Community Park, a local public park, is managed by Lewiston CSD and contains a playground, disc golf course, equestrian arena, a pavilion, and opportunities to play baseball, basketball, and pickleball. Areas of the Community Park are available for rent including the Community Center main room (\$15/hr), additional Kitchen use (\$10/hr), pavilion (\$15/hr), sports field/equestrian arena (\$50/day), and the gym (\$15/hr - \$50/day). Additionally, the District maintains a community garden that is located adjacent to the Community Park. There are 15 raised garden beds available for community members. The District received a per capita grant of \$230,000 for a Multi Court Sport Project to upgrade the outdoor courts which was completed in 2023.

Streetlighting

Lewiston CSD provides streetlighting services within District boundaries. [Number of lights maintained; 10-15 confirm].

Fire Protection Services Overview

Lewiston Volunteer Fire Department of the Lewiston CSD has one fire station located at 200 Texas Avenue in Lewiston. According to the Trinity County 2050 General Plan Background Report, the Department has a responsibility area of approximately 79 square miles bordered by Browns Mountain in the east, State Route 299 in the south, Trinity Dam to the north, and the Shasta County border to the west.

Demand

The Department breaks up its call volume into the following categories:

- Fire including structure fires, vehicle fires, and vegetation fires;
- Rescue and emergency medical service (EMS) incidents including motor vehicle accidents, vehicle extrications, rescues, EMS-Basic Life Support (BLS) calls;
- Hazardous conditions without active fires; service calls; good intent; and false alarm.

A summary of the Department's call volume from 2020 through 2023 is shown below in Table 5-4. The Department groups its incidents using the National Fire Incident Reporting System (NFIRS) classification.

Table 5-4: Lewiston VFD Call Volume

	2020	2021	2022	2023
<i>Fire</i>	16	20	12	21
<i>Structure Fire</i>	5	17	6	7
<i>Vehicle Fire</i>	1	1	1	2
<i>Vegetation Fire</i>	16	10	5	2
TOTAL FIRE	38	48	24	32
<i>Rescue and Emergency Medical Service Incident</i>	86	105	130	146

Motor Vehicle Accidents	12	18	9	23
Extrications from Vehicles	1	1	2	1
Rescues	1	2	3	2
EMS-BLS Response Calls	120	80	119	146
TOTAL RESCUE AND EMS	220	206	263	318
Hazardous Condition (No Fire)	5	6	4	0
Service Call	13	10	8	47
Good Intent Call	5	3	0	0
False Alarm and False Call	16	12	12	13
TOTAL OTHER CALLS	39	31	24	60
TOTAL CALLS PER YEAR	297	285	311	410

Personnel

The Department typically has between 12-18 volunteers on its roster although volunteer numbers fluctuate. [Expand training certifications/requirements of volunteers. How many hold which certs? What requirements are there to be a volunteer? Training schedule and specialized courses.]

Infrastructure and Facilities

The Department has one fire station located at 200 Texas Avenue in Lewiston. This station is one of the newest in the County and was completed in 2018 after over 14 years of fundraising to cover the construction costs, totaling approximately \$1 million. The Department has seven apparatus including: three type I fire engines, two of which have the ability to function as type III engines; two type VI fire engines; a rescue truck; and a water tender¹⁶ (Table 5-5).

Fire Engine 2310 was gifted to Lewiston VFD in 2020 from the Woodside Fire Protection District based in San Mateo County. During the Carr Fire that destroyed over a thousand homes throughout Shasta and Trinity Counties in 2018, Woodside FPD firefighters traveled to Lewiston to help aid with the containment of the fire and protection of the community. The new fire station was up-and-running at this point and the Lewiston Sparkies actively cooked and served any firefighters in the area, an action appreciated and admired by the Woodside FPD firefighters. At the same time, Woodside FPD had declared the fire engine as surplus and as a token of gratitude, gifted the engine to the Lewiston VFD. This engine replaced the Department's 1992 fire truck.

Table 5-5: Lewiston VFD Apparatus Information

Station	Station Address	Apparatus	Common Name	Year	Type	Pump (GPM)	Tank (Gal)
Fire Station	200 Texas Avenue,	WT2341 Freightliner	Water Tender	1995		500	3,000
		P2361	Fire Engine	1997		250	250

¹⁶ Mintier Harnish, Trinity County 2050 General Plan Update, Public Review Draft Background Report, March 2023.
https://trinity2050.com/images/docs/PRD%20Background%20Report/TCGPU_PRD_Background%20Report%20Combined_REDUCED_2023%2003%2006%20MG.pdf

Lewiston, 96052	Fire Engine E2310	Piece Dash Pumper	2004	I/III	1,500	750
	Fire Engine E2311	Rosenbauer Pumper	2010	I/III	1,000	750
	Fire Engine 2312	BME Pumper	2000	I	1,000	600
	Rescue 2353	Rescue Truck	1999		N/A	N/A
	Mini Pumper E2331		1975	VI	250	260

ISO Rating

The Department's latest Insurance Services Office (ISO) Public Protection Classification (PPC) rating was determined in 2017 to be a 04/4Y. A review of the emergency communications, the fire department itself, and the water supply system are conducted and account for 10 percent, 50 percent, and 40 percent of the total classification, respectively. [Next ISO audit?]

There have been notable accomplishments in recent years to the Lewiston CSD water supply system (some completed and some in-progress), and improvements to fire flows, well capacity, hydrants, and overall resiliency. The District also completed a major upgrade to the fire station in 2018.

Lewiston has been designated as a Firewise community since 2008. The program recognizes communities who organize around wildfire safety and connects those communities with resources, like grants and information about fire safety. Being within a Firewise community can benefit homeowners and provide discounts on homeowners' insurance.

Challenges and Needs

The Department's water tender is aging and has a high mileage of approximately 420,000 miles. In the near future, this apparatus will need replacement. Like other all-volunteer departments, recruitment and retention of volunteers is a major challenge for the Department. Lewiston Fire holds an annual recognition dinner and Lewiston Sparkies holds fundraising events to support various Department projects and funding needs. The Lewiston Sparkies most recently funded \$30,000 for Asbestos removal as part of the fire station renovation project and helped fund new furniture and other purchases.

Shared Services

Lewiston VFD is available for mutual aid upon request. The Department has automatic aid agreements with Weaverville FPD and Douglas City CSD to respond on 1st alarm to all structure fire calls. Table 5-6 below shows the mutual and automatic aid data for the Department from 2020-2023.

Table 5-6: Mutual/Automatic Aid Data, 2020-2023

	2020	2021	2022	2023
Received mutual aid	0	1	1	1
Received automatic aid	3	1	2	2
Provided mutual aid	1	3	5	8
Provided automatic aid	2	4	6	6

# of mutual/automatic aid responses that were for structure fires	3	2	3	6
TOTAL AID	9	11	17	23

The Department and CAL FIRE enact annual agreements for cooperative wildland fire management activities. As part of these agreements, both entities engage in mutual aid on District lands that are intermingled or adjacent to CAL FIRE managed lands. Additionally, the Department receives seasonal reimbursements for in-unit wildland fire assignments (via assistance by hire and equipment rental). Lewiston VFD typically provides staff resources and supplies a water tender or engine when pulled at the Trinity River Con Camp.

The Watershed Center supports the development of Prescribed Burn Associations (PBAs) which are groups of community members looking to manage the lands with prescribed burns. A Lewiston PBA Workshop was held on April 20, 2024, at the Lewiston Community Center adjacent to the Department's fire station to educate the community on how fire can reduce fuels and restore ecosystems on private lands¹⁷. The Fire Management team at the Watershed Center and local representatives from the Lewiston VFD were presenters at this workshop. Lewiston VFD is also partnering with the Watershed Research and Training Center to provide staffing for fuels reduction projects that are planned for the area. The Watershed Center provides reimbursement for staffing and equipment rental (engine).

Other Service Providers

Solid Waste Disposal

There is not a transfer station in Lewiston. There are two transfer stations available for solid waste disposal in the county: Weaverville Transfer Station at 173 Tom Bell Road approximately 15 miles northwest, and Hayfork Transfer Station at 372 Hayfork Dump Road approximately 36 miles away.

Electricity and Natural Gas

Trinity Public Utilities District (TPUD) manages and distributes power throughout most of Trinity County. TPUD purchases its power from the Western Area Power Administration (WAPA) pursuant to a first preference right to power produced by the Trinity River Division of the Central Valley Project¹⁸. TPUD does not operate any generation assets but instead provides sub-transmission and electricity distribution to approximately 12,000 customers in a 2,200 square mile area in Trinity County. There are nine substations which are both owned and operated by both WAPA (five served from this transmission system) and Pacific Gas & Electric (PG&E) (four served from this transmission system). Trinity County has eight hydroelectric facilities that are either operated by the U.S. Bureau of Reclamation or privately owned. These facilities are part of California's Central Valley Project and generate hydroelectric power. Energy produced by these facilities is managed by WAPA and transmitted to customers by TPUD.

PG&E is the only designated natural gas provider in the County. However, despite this designation, PG&E does not offer natural gas service to most areas within the County, leaving residents to rely on propane for natural gas needs.

¹⁷ <https://www.thewatershedcenter.com/events/lewiston-prescribed-burn-association-pba-workshop?rq=lewiston%20>

¹⁸ Trinity River Division Act of 1955

Telecommunications

Verizon, AT&T, and other major service providers provide wireless telephone and broadband internet services. Wired telephone and cable internet service is offered by Velocity Communications. Velocity Communications offers services to over 700 square miles across Trinity, Shasta, and Humboldt Counties, including the Trinity County communities of Weaverville, Hayfork, Trinity Center, Lewiston, Junction City, and Douglas City. Satellite internet service is provided by HughesNet, Starlink, and Viasat.

Emergency Medical Services

Trinity Life Support Community Services District (TLSCSD) has two ambulances, one stationed in Hayfork and one in Weaverville, with a 2,100 square mile response area. Annually, the TLSCSD receives an average of 1,500 calls. The TLSCSD provides training in the areas of emergency preparedness, emergency medical technician, emergency medical responder, and public safety first-aid while also offering American Heart Association community and professional level courses.

Law Enforcement

Law enforcement is provided by the Trinity County Sheriff's Office. The California Highway Patrol is responsible for traffic control for State Route 299 and State Route 3, both of which are in close proximity to the District.

Resource Conservation

The Trinity County Resource Conservation District (TCRCD) is a countywide agency that protects and manages the natural resources of Trinity County through the provision of technical assistance and the implementation of projects and programs. The TCRCD also engages in educational programs and works to increase education on conservation throughout the County. The TCRCD engages in numerous wildfire mitigation projects including the implementation of the Trinity County Wildfire Mitigation Project and a myriad of fuels reductions and defensible space projects. For over 20 years, the TCRCD has engaged in fuels reductions projects that have resulted in the thinning of thousands of acres throughout the County's forests. Additionally, the TCRCD is in close collaboration with the Trinity County Fire Safe Council (TCFSC) in the development of the Trinity County Hazard Mitigation Plan Update and the 2010, 2015, and 2020 updates to the Trinity County Community Wildfire Protection Plan (CWPP).

5.4 FINANCING

Financial Overview

Lewiston CSD is responsible for regular financial planning and reporting in accordance with Government Code §61000 et seq. along with other state and federal requirements associated with grant funding the District has received.

Regarding the annual budget process, Government Code §61110 states that a preliminary and final budget must be adopted for the District on or before July 1 of each year. Government Code §53901 states that within 60 days after the beginning of the fiscal year each local agency must submit its budget to the County Auditor. These budgets are to be filed and made available on request by the public at the County Auditor-Controller's Office.

State law also requires each district to file an annual audit report with the County Auditor-Controller. According to Government Code §61118, the Board of Directors shall provide for regular audits of the District's accounts and records and shall provide for annual financial reports

to the State Controller. All special districts are required to submit annual audits to the County within 12 months of the completion of the fiscal year unless the Board of Supervisors has unanimously approved a biennial or five-year schedule¹⁹. Additionally, Government Code §26909(a)(1) states that the County Auditor shall either prepare the audit or contract with a certified public accountant to complete the annual audit for districts not in compliance with their audit requirement at the expense of the special district.

The District has submitted overall revenues and expenditures to the State Controller's Office (SCO) consistently since 2003. The latest audit covers FY 2020-2021 and FY 2021-2022. Over these fiscal years, the District saw a net loss of (\$33,362) which can be attributed to the depreciation of equipment and a decrease in current assets. The District's 2022-2023 audit is in progress.

Revenues and Expenditures

Lewiston CSD is primarily funded through a combination of property taxes and fees for services. Additional income comes from timber tax yields, rental facilities, interest, and other miscellaneous resources. According the FY2021-22 audit, property taxes accounted for 18.8% of total revenues, fire department fees for services accounted for 22.7%, while fees for water and wastewater services accounted for 54.4%.

Expenditures for the District primarily include operating plant fees, and materials, supplies, and services. Additional expenditures include debt payments which in FY2021-22 accounted for \$33,053 or 4% of total expenditures.

According to the State Controller's Office, the District had an overall revenue of \$1,064,194 and expenditures of \$818,899 in FY 2021-2022. This is a net gain of \$245,305, which is less than the gains shown in FY2018-19, FY 2019-20, and FY 2020-21 which had net gains of \$2,313,513, \$7,146,965, and \$14,941,326, respectively. This decrease is likely attributed to the completion of the District's water and wastewater improvement projects and the subsequent decrease in grant funding. A summary of FY 2018-2019 through FY 2021-2022 is below (Table 5-7).

Table 5-7: State Controller's Office Summary

	FY 2018-2019	FY 2019-2020	FY 2020-2021	FY 2021-2022
Water/Wastewater Enterprise Fund				
Revenues	\$1,989,121	\$7,019,468	\$14,758,775	\$761,198
Expenditures	\$343,678	\$386,613	\$472,488	\$556,562
Water Net Gain/(Loss)	\$1,645,443	\$6,632,855	\$14,286,287	\$204,636
Governmental Funds				
Revenues	\$324,392	\$127,497	\$182,551	\$302,996
Expenditures	\$299,570	\$107,437	\$255,280	\$262,337
Governmental Net Gain/(Loss)	\$24,822	\$20,060	(\$72,729)	\$40,659

Non-Profit Support

The Lewiston Sparkies is a 501(c)3 non-profit organization, the Sparkies, have been raising funds to benefit the Lewiston Fire Department since its formation in 2004. The Sparkies sponsor community events and fundraisers such as the Peddlers' Faire, the Bridge Lighting and Fireworks

¹⁹ California Government Code Section 26909 (5)(b)(1-3).

event, a Spaghetti Dinner Fundraiser, a Chicken BBQ, the County-Wide Yard Sale, Lewiston Safety Day, and a Valentine's Day Bake Sale with all proceeds benefiting the Department.



AGENDA ITEM 6.B.

MEETING: June 18, 2024
TO: Trinity LAFCo Commissioners
FROM: Colette Santsche, Executive Officer
SUBJECT: Expiring Commissioner Terms Update

BACKGROUND

The Commission consists of seven regular and three alternate members. The term of office for each member pursuant to CKH Act §56334 is four years and until the appointment and qualification of a successor. There are no term limits.

- County - Three regular members and one alternate appointed by the Board of Supervisors;
- Special Districts - Two regular members and one alternate appointed by the Independent Special Districts; and
- Public Members - Two regular members and one alternate appointed by the Commission.

DISCUSSION

County Members were appointed at the January 3, 2024 Board of Supervisors meeting and the Alternate Public Member was recently appointed on April 30, 2024.

Staff began the special district election process in January with a call for nominations. No nominations were received by the April 1st deadline so the nomination period was extended to June 3, 2024. Two nominations were received by the extended deadline. Since only one nomination was received for each of the open seats (one enterprise and one non-enterprise), no election will be necessary in accordance with Government Code 56332(f)(2).

Since Commissioner Corbett is now serving as a regular special district member, the alternate special district member seat is now vacant. As such, a new election process will need to occur. Staff will begin the process by sending out a call for nominations by the end of June.

Listed below are current Commission members with their Term of Office:

Designation	Current Member	Term of Office
County – Regular Member	Heidi Carpenter-Harris	Annual Appointment
County – Regular Member	Dan Frasier	Annual Appointment
County – Regular Member	Liam Gogan	Annual Appointment
County – Alternate Member	Ric Leutwyler	Annual Appointment
Special District – Regular Member (Seat 1)	Andrew Johnson	4/30/2028
Special District – Regular Member (Seat 2)	Todd Corbett	4/30/2026
Special District – Alternate	Vacant	4/30/2026
Public Member	Anna C. Burke	4/30/2025
Public Member	Jake Grossman-Crist	4/30/2027
Public Member – Alternate	Joseph Kasper	4/30/2027

RECOMMENDATION

It is recommended that the Commission receive this report and provide direction to staff as needed.



AGENDA ITEM 6.C.

MEETING: June 18, 2024
TO: Trinity LAFCo Commissioners
FROM: Colette Santsche, Executive Officer
SUBJECT: LAFCo Meeting Dates and Times

BACKGROUND:

LAFCo adopts a regular meeting schedule at the beginning of each fiscal year. Meeting dates are set for the third Tuesday of even numbered months at 4:00pm. This is the same day as the Trinity County Board of Supervisors meetings which are held on the first and third Tuesday of every month.

DISCUSSION:

Regular LAFCo meetings are generally able to be held as scheduled without conflict. However, there are times when Board of Supervisors' meetings run long due to extended public hearings or closed sessions, causing the LAFCo meeting to be delayed or cancelled. This can create a hardship for Commissioners and staff that make special travel arrangements and travel long distances to attend the meeting.

The Commission may wish to change the date and time of regular meetings to be more predictable and prevent future conflicts. Moving the meetings to either the second or fourth Tuesdays would reduce conflicts with regularly scheduled Board of Supervisors meetings. Another consideration is moving the meeting day to a Wednesday or Thursday to help streamline the public noticing process since the Trinity Journal is released on Wednesdays.

RECOMMENDATION:

It is recommended that the Commission discuss potential new meeting dates and times and take action to determine the future schedule of LAFCo meetings.



AGENDA ITEM 6.D.

MEETING: June 18, 2024
TO: Trinity LAFCo Commissioners
FROM: Colette Santsche, Executive Officer
SUBJECT: CALAFCO Board Recruitment and Nomination

BACKGROUND:

The California Association of Local Agency Formation Commissions (CALAFCO) is a 501(c)(3) membership association that is dedicated to assisting member LAFCOs with educational, technical, and legislative resources that otherwise would not be available to them. The Association also guides statewide coordination of LAFCO activities, serves as a resource to the Legislature and other bodies, and offers a structure for sharing information among the various LAFCOs and other governmental agencies.

The CALAFCO Board is made up of 16 members elected across its four regions. The Board is a governing body and is expected to support the work of CALAFCO by providing mission-based leadership and strategic governance. While day-to-day operations are led by CALAFCO's Executive Director (ED), the CALAFCO Board are tasked with the Leadership, Governance, and Oversight of the Association.

DISCUSSION:

There are currently two positions on the CALAFCO Board up for election in the Northern Region including a city representative and a public representative. Information on the CALAFCO Board is included in Attachment A. If there are any Regular or Alternate Public Members interested in running for the open CALAFCO Board seat, the Commission would need to take action to nominate them.

RECOMMENDATION:

It is recommended that the Commission discuss the open Board positions and take action on nomination of a member if deemed appropriate.

Date: May 21, 2024

To: Local Agency Formation Commission Members and
Alternate Members

From: Kenneth Leary, Committee Chair
CALAFCO Board Election Committee
CALAFCO Board of Directors

RE: Nomination Period Now Open for 2024/2025 CALAFCO Board of Directors



The Nomination Period is now open for the fall elections of the CALAFCO Board of Directors for the following seats:

CENTRAL REGION	COASTAL REGION	NORTHERN REGION	SOUTHERN REGION
County Member	County Member	City Member	City Member
District Member	District Member	Public Member	Public Member

Please inform your Commission that the CALAFCO Election Committee will be accepting nominations for the above-cited seats until:

MONDAY, SEPTEMBER 16, 2024

Serving on the CALAFCO Board is a unique opportunity to work with other commissioners throughout the state on legislative, fiscal, and operational issues that affect us all. The Board meets four to five times each year, generally virtually. However, strategic plan retreats and other meetings may be scheduled in-person and will alternate around the state. A job description is attached that more fully discusses director responsibilities and time commitment.

Board terms span a two-year period, with no term limits, and any LAFCO commissioner or alternate commissioner is eligible to run for a Board seat.

Elections will be conducted during Regional Caucuses at the CALAFCO Annual Conference prior to the Annual Membership Meeting on Thursday, October 17, 2024 at the Tenaya Lodge in Fish Camp, California.

Should your Commission nominate a candidate, please return the completed Nomination Form and Candidate’s Résumé Form by the deadline. Completed nomination forms and all materials must be RECEIVED by CALAFCO by the deadline.

Electronic filing of nomination forms is **highly encouraged** to facilitate the recruitment process. Please email to info@calafco.org. However, hard copy forms and materials may also be mailed to:

Election Committee c/o Executive Director
California Association of Local Agency Formation Commissions
1451 River Park Drive, Suite 185
Sacramento, CA 95815

Complete nominations received by the September 16th deadline will be included in the Election Committee’s Report that will be distributed to LAFCO members. Candidate names will be listed in the report, and on the ballot, in the order nominations are received. The Election Committee Report will be distributed no later than October 3, 2024, with ballots made available to Voting Delegates at the Annual Conference.

Nominations received after the deadline will be returned; however, nominations may be made from the floor during the Regional Caucuses or during at-large elections, if required, at the Annual Membership Meeting.

For those member LAFCOs who cannot send a representative to the Annual Meeting, an electronic ballot will be made available *if requested in advance*. **Ballot requests must also be received no later than Monday, September 16, 2024, with completed absentee ballots due by no later than Thursday, October 10, 2024.**

NOMINATION/ELECTION PROCESS DEADLINES AND TIMELINES

- **May 21** – Nomination Announcement and packet sent to LAFCO membership and posted on the CALAFCO website.
- **September 16** – Completed Nomination packet due
- **September 16** – Request for an absentee/electronic ballot due
- **September 16** – Voting delegate name due to CALAFCO
- **October 3** – Distribution of the Election Committee Report (includes all completed/submitted nomination papers)
- **October 3** – Distribution of requested absentee/electronic ballots.
- **October 10** – Absentee ballots due to CALAFCO
- **October 17** - Elections

If you have any questions about the election process, please contact CALAFCO Executive Director René LaRoche at rlaroche@calafco.org or by calling 916-442-6536.

Members of the 2024/2025 CALAFCO Election Committee are:

Kenneth Leary, Committee Chair	Napa LAFCO (Coastal Region)
Bill Connelly	Butte LAFCO (Northern Region)
Kimberly Cox	San Bernardino LAFCO (Southern Region)
Anita Paque	Calaveras LAFCO (Central Region)

To assist you in this consideration, you will find attached for your reference a copy of the CALAFCO Board Member Job Description, the CALAFCO Board of Directors Nomination and Election Procedures and Forms, and the current listing of Board Members and corresponding terms of office.

I sincerely hope that you will consider joining us!

Attachments.



Board Member Job Description

California Association of Local Agency Formation Commissions (CALAFCO) Member of the Board of Directors

Mission

As a 501(c)(3) nonprofit organization, CALAFCO supports LAFCOs by *promoting efficient and sustainable government services based on local community values through legislative advocacy and education.*

For more information, please see CALAFCO's website at www.calafco.org.

Values

The underlying values that define our organization are: *dependability, efficiency, honesty, and transparency.*

Duties

Board members have the following legal duties:

1. **Duty of Care:** *Ensuring prudent use of all assets including financial, facility, people, and good will.*
2. **Duty of Loyalty:** *Ensuring that the association's activities and transactions are, first and foremost, advancing its mission; Recognizing and disclosing conflicts of interest; Making decisions that are in the best interest of the association and not in the best interest of an individual board member, or any other individual or entity.*
3. **Duty of Obedience:** *Ensuring that the association obeys applicable laws and regulations; follows its own bylaws and policies; and that it adheres to its stated corporate purposes/mission.*

Position

The Board is a governing body and is expected to support the work of CALAFCO by providing mission-based leadership and strategic governance. While day-to-day operations are led by CALAFCO's Executive Director (ED), the Board-ED relationship is a partnership and the appropriate involvement of the Board is both critical and expected. Board Members are tasked with the Leadership, Governance, and Oversight of the association. Responsibilities include, but are not limited to:

- Representing CALAFCO to stakeholders; acting as an ambassador for the organization to regional members and California legislators.

- Approving policies that provide the appropriate authority and guidance for/to the ED in the administration of the organization.
- Serving as a trusted advisor to the ED.
- Participating in strategic planning retreats.
- Reviewing agenda and supporting materials, and communicating question to the Executive Director, prior to board and committee meetings.
- Weighing the organization's outcomes against strategic plan initiatives.
- Approving CALAFCO's annual budget, financial reports, and business decisions; being informed of, and meeting all, legal and fiduciary responsibilities.
- Assisting the ED and board chair in identifying and recruiting other Board Members to ensure CALAFCO's commitment to a diverse board and staff that recognizes the differing perspectives among LAFCOs.
- Partnering with the ED and other board members to ensure that board resolutions are carried out.
- Serving on committees or task forces and taking on special assignments, as needed.

Board Terms/Expected Participation

CALAFCO's Board Members are elected during regional caucuses held at the association's annual meeting, and serve two-year terms.

Regular board meetings are held quarterly, special meetings are called as needed, strategic planning retreats are held every two years, committee meetings are called at different times during the year, and legislative canvassing in Sacramento may be needed. Two absences, within a calendar year, from any regularly scheduled board meetings constitutes a resignation of the Board member.

Qualifications

Board Members must be seated LAFCO Commissioners at their local level.

This is an extraordinary opportunity for an individual who is passionate about the importance of the role that LAFCOs play in the sustainable growth of a region, and who has a track record of leadership. His/her accomplishments will allow him/her to interface effectively with the state legislature, as well as attract other well-qualified, high-performing Board Members.

Remuneration

Service on CALAFCO's Board of Directors is without remuneration. Administrative support, travel, and accommodation costs are typically provided by a director's home LAFCO.



Board of Directors Nomination and Election Procedures and Forms

The procedures for nominations and election of the CALAFCO Board of Directors [Board] are designed to assure full, fair and open consideration of all candidates, provide confidential balloting for contested positions and avoid excessive demands on the time of those participating in the CALAFCO Annual Conference.

The Board nomination and election procedures shall be:

1. APPOINTMENT OF AN ELECTION COMMITTEE:

- a. Following the Annual Membership Meeting the Board shall appoint an Election Committee of four members of the Board. The Election Committee shall consist of one member from each region whose term is not ending.
- b. The Board Chair shall appoint one of the members of the Election Committee to serve as Committee Chair. The CALAFCO Executive Director shall either serve as staff to the Election Committee or appoint a CALAFCO regional officer to serve as staff in cooperation with the Executive Director.
- c. Each regional officer shall serve as staff liaison to the Election Committee specifically to assist in conducting the election as directed by the Executive Director and Committee.
- d. Goals of the Committee are to encourage and solicit candidates by region who represent member LAFCOs across the spectrum of geography, size, and urban-suburban-rural population, and to provide oversight of the elections process.

2. ANNOUNCEMENT TO ALL MEMBER LAFCOs:

- a. No later than four months prior to the Annual Membership Meeting, the Election Committee Chair shall send an announcement to each LAFCO for distribution to each commissioner and alternate. The announcement shall include the following:
 - i. A statement clearly indicating which offices are subject to the election.
 - ii. A regional map including LAFCOs listed by region.
 - iii. The specific date by which all nominations must be received by the Election Committee. The deadline shall be no later than 30 days prior to the opening of the Annual Conference. Nominations received after the closing date shall be returned to the proposing LAFCO marked "Received too late for Election Committee action."
 - iv. The names of the Election Committee members and the name of their LAFCO, regional representation, email address and phone number. The name, email address and phone number of the Executive Director shall also be included.
 - v. The email address and physical address to send the nominations forms.
 - vi. A form for a Commission to use to nominate a candidate and a candidate resume form of no more than one page each to be completed for each nominee.
 - vii. The specific date by which all voting delegate names are due.
 - viii. The specific date by which absentee ballots must be requested, the date CALAFCO will

Key Timeframes for Nominations Process	
Days*	
120	Nomination announcement
30	Nomination deadline
14	Committee report released
*Days prior to annual membership meeting	

distribute the absentee ballots, and the date by which they must be received by the Executive Director.

- b. A copy of these procedures shall be posted on the web site.

3. THE ELECTION COMMITTEE:

- a. The Election Committee and the Executive Director have the responsibility to monitor nominations and help assure that there are adequate nominations from each region for each seat up for election. No later than two weeks prior to the Annual Conference, the Election Committee Chair shall distribute to the members the Committee Report organized by regions, including copies of all nominations and resumes, which are received prior to the end of the nomination period.
- b. At the close of the nomination period, the Election Committee shall prepare regional ballots. Each region will receive a ballot specific to that region. Each region shall conduct a caucus at the Annual Conference for the purpose of electing their designated representatives. Caucus elections must be held prior to the annual membership meeting at the Conference. The assigned regional officers along with a member of the Election Committee shall tally ballots at each caucus and provide the Election Committee the names of the elected Board members and any open seats. In the event of a tie, the regional officer and Election Committee member shall immediately conduct a run-off ballot of the tied candidates.
- c. Make available sufficient copies of the Committee Report for each Voting Delegate by the beginning of the Annual Conference. Only the designated Voting Delegate, or the designated Alternate Voting Delegate shall be allowed to pick up the ballot packet at the Annual Conference.
- d. Make available blank copies of the nomination forms and resume forms to accommodate nominations from the floor at either the caucuses or the annual meeting (if an at-large election is required).
- e. Advise the Executive Director to provide "CANDIDATE" ribbons to all candidates attending the Annual Conference.
- f. Advise the Executive Director to provide "VOTING DELEGATE" ribbons to all voting delegates attending the Annual Conference.
- g. Post the candidate statements/resumes organized by region on a bulletin board or other easily accessible location near the registration desk.
- h. Regional elections shall be conducted as described in Section 4 below. The representative from the Election Committee shall serve as the Presiding Officer for the purpose of the caucus election and shall be assisted by a regional officer from a region other than their own, as assigned by the Executive Director
- i. Following the regional elections, in the event that there are open seats for any offices subject to the election, the Election Committee Chair shall notify the Chair of the Board of Directors that an at-large election will be required at the annual membership meeting and to provide a list of the number and category of seats requiring an at-large election.

4. ELECTRONIC BALLOT FOR LAFCO IN GOOD STANDING NOT ATTENDING ANNUAL MEETING

Limited to the elections of the Board of Directors

- a. Any LAFCO in good standing shall have the option to request an electronic ballot if there will be no representative attending the annual meeting.
- b. LAFCOs requesting an electronic ballot shall do so in writing to the Executive Director no later than 30 days prior to the annual meeting.
- c. The Executive Director shall distribute the electronic ballot no later than two weeks prior to the

annual meeting.

- d. LAFCO must return the ballot electronically to the Executive Director no later than three working days prior to the annual meeting.
- e. LAFCOs voting by electronic ballot may discard their electronic ballot if a representative is able to attend the annual meeting.
- f. LAFCOs voting under this provision may only vote for the candidates nominated by the Election Committee as noted on the ballot and may not vote in any run-off elections.

5. AT THE TIME FOR ELECTIONS DURING THE REGIONAL CAUCUSES OR ANNUAL MEMBERSHIP MEETING:

- a. The Presiding Officer shall:
 - i. Review the election procedure with the membership of their region.
 - ii. Present the Election Committee Report (previously distributed).
 - iii. Call for nominations from the floor by category for those seats subject to this election:
 - 1. For city member.
 - 2. For county member.
 - 3. For public member.
 - 4. For special district member.
- b. To make a nomination from the floor, a LAFCO, which is in good standing, shall identify itself and then name the category of vacancy and individual being nominated. The nominator may make a presentation not to exceed two minutes in support of the nomination.
- c. When there are no further nominations for a category, the Presiding Officer shall close the nominations for that category.
- d. The Presiding Officer shall conduct a "Candidates Forum". Each candidate shall be given time to make a brief statement for their candidacy. If a candidate is absent from the regional caucus, they may ask someone in their region to make a brief statement on their behalf.
- e. The Presiding Officer shall then conduct the election:
 - i. For categories where there are the same number of candidates as vacancies, the Presiding Officer shall:
 - 1. Name the nominees and offices for which they are nominated.
 - 2. Call for a voice vote on all nominees and thereafter declare those unopposed candidates duly elected.
 - ii. For categories where there are more candidates than vacancies, the Presiding Officer shall:
 - 1. Poll the LAFCOs in good standing by written ballot.
 - 2. Each LAFCO in good standing may cast its vote for as many nominees as there are vacancies to be filled. The vote shall be recorded on a tally sheet.

3. Any ballots submitted electronically for candidates included in the Election Committee Report shall be added to the tally.
 4. With assistance from the regional officer, tally the votes cast and announce the results.
- iii. Election to the Board shall occur as follows:
1. A majority of the total number of LAFCOs in a given region are required for a quorum. Returned absentee ballots shall count towards the total required for a quorum.
 2. The nominee receiving the majority of votes cast is elected.
 3. In the case of no majority, the two nominees receiving the two highest number of votes cast shall face each other in a run-off election. Electronic ballots are not included in the tally for any run-off election(s).
 4. In case of tie votes:
 - a. A second run-off election shall be held with the same two nominees.
 - b. If there remains a tie after the second run-off, the winner shall be determined by a draw of lots.

6. ADDITIONAL PROCEDURES

- a. For categories where there are more candidates than vacancies, names shall be listed on the ballot in the order the nomination was received and deemed complete.
- b. The Election Committee Chair shall announce and introduce all Board Members elected during the Regional Caucuses at the annual business meeting.
- c. In the event that Board seats remain unfilled after a Regional Caucus, an election will be held immediately at the annual business meeting to fill the position at-large. Nominations will be taken from the floor and the election process will follow the procedures described in Section 4 above. Any commissioner or alternate from a member LAFCO may be nominated for at-large seats.
- d. Seats elected at-large become subject to regional election at the expiration of the term. Only representatives from the region may be nominated for the seat.
- e. As required by the Bylaws, the members of the Board shall meet as soon as possible after election of new Board members for the purpose of electing officers, determining meeting places and times for the coming year, and conducting any other necessary business.

7. LOSS OF ELECTION IN HOME LAFCO

Board Members and candidates who lose elections in their home office shall notify the Executive Director within 15 days of the certification of the election.

8. FILLING BOARD VACANCIES

Vacancies on the Board of Directors may be filled by appointment by the Board for the balance of the unexpired term. Appointees must be from the same category as the vacancy, and should be from the same region.

CALAFCO's Four Regions



The counties in each of the four regions consist of the following:

Northern Region

Butte
Colusa
Del Norte
Glenn
Humboldt
Lake
Lassen
Mendocino
Modoc
Nevada
Plumas
Shasta
Sierra
Siskiyou
Sutter
Tehama
Trinity
Yuba

CONTACT: Steve Lucas
Butte LAFCO
slucas@buttecounty.net

Southern Region

Orange
Los Angeles
Imperial
Riverside
San Bernardino
San Diego

CONTACT: Gary Thompson
Riverside LAFCO
gthompson@LAFCO.org

Coastal Region

Alameda
Contra Costa
Marin
Monterey
Napa
San Benito
San Francisco
San Luis Obispo
San Mateo
Santa Barbara
Santa Clara
Santa Cruz
Solano
Sonoma
Ventura

CONTACT: Dawn Longoria
Napa LAFCO
dawn.longoria@napa.lafco.ca.gov

Central Region

Alpine
Amador
Calaveras
El Dorado
Fresno
Inyo
Kings
Madera
Mariposa
Merced
Mono
Placer
Sacramento
San Joaquin
Stanislaus
Tulare
Tuolumne
Yolo

CONTACT: José Henriquez
Sacramento LAFCO
henriquezj@sacounty.net

CURRENT BOARD MEMBERS AND TERMS

NAME	REGION	TYPE & TERM
Bill Connelly	Butte <i>Northern</i>	County (2025)
Kimberly Cox	San Bernardino Southern	District (2025)
Rodrigo Espinosa	Merced <i>Central</i>	County (2024)
Yxstian Gutierrez	Riverside Southern	County (2025)
Blake Inscore, Secretary	Del Norte <i>North</i>	City (2024)
Gay Jones, Treasurer	Sacramento <i>Central</i>	District (2024)
Kenneth Leary	Napa Coastal	Public (2025)
Gordon Mangel	Nevada <i>Northern</i>	District (2025)
Michael McGill	Contra Costa <i>Coastal</i>	District (2024)
Derek McGregor	Orange <i>Southern</i>	Public (2024)
Margie Mohler, Chair	Napa <i>Coastal</i>	City (2025)
Anita Paque	Calaveras <i>Central</i>	Public (2025)
Wendy Root Askew	Monterey <i>Coastal</i>	County (2024)
Josh Susman	Nevada <i>Northern</i>	Public (2024)
Tamara Wallace	El Dorado Central	City (2025)
Acquanetta Warren, Vice-Chair	San Bernardino <i>Southern</i>	City (2024)



Board of Directors

2024/2025 Nomination Form
(Must accompany the Candidate Résumé Form)

Nomination to the CALAFCO Board of Directors

In accordance with the Nominations and Election Procedures of CALAFCO,

_____ LAFCO of the _____ Region

Nominates _____

for the (check one) [] City [] County [] Special District [] Public

Position on the CALAFCO Board of Directors to be filled by election at the next Annual Membership Meeting of the Association.

LAFCO Chair

Date

NOTICE OF DEADLINE

Nomination Packets must be received by September 16, 2024 to be considered by the Election Committee.

Send completed nominations to
info@calafco.org

Or, mail to:

CALAFCO Election Committee
CALAFCO
1451 River Park Drive, Ste. 185
Sacramento, CA 95815

Date Received



Board of Directors
2024/2025 Candidate Résumé Form
(Complete both pages)

Nominated By: _____ LAFCO Date: _____

Region (please check one): Northern Coastal Central Southern

Category (please check one): City County Special District Public

Candidate Name _____

Address _____

Phone Office _____ Mobile _____

e-mail _____

Personal and Professional Background:

LAFCO Experience:

CALAFCO or State-level Experience:

Availability:

Other Related Activities and Comments:

NOTICE OF DEADLINE

Complete Nomination Packets must be received by **September 16, 2024** to be considered by the Election Committee.

Send completed nominations to
info@calafco.org

Or, mail to:

CALAFCO Election Committee
CALAFCO
1451 River Park Drive, Ste. 185
Sacramento, CA 95815

CALAFCO List of Current Bills 6/12/2024

AB 805

(Arambula D) Sewer service: disadvantaged communities.

Current Text: Amended: 6/6/2024 [html](#) [pdf](#)

Introduced: 2/13/2023

Last Amend: 6/6/2024

Status: 6/6/2024-Read second time and amended. Re-referred to Com. on APPR.

Location: 6/5/2024-S. APPR.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Vetoed	Chaptered
1st House				2nd House				Conc.			

Summary: The State Water Resources Control Board and the 9 California regional water quality control boards regulate water quality in accordance with the Porter-Cologne Water Quality Control Act and the federal Clean Water Act. Current law authorizes a regional board to order the provision of sewer service by a receiving sewer system, as defined, to a disadvantaged community served by an inadequate onsite sewage treatment system, as defined. This bill would authorize the state board, until January 1, 2029, and after it makes a specified finding or findings by resolution, to require a designated sewer system to contract with an administrator designated or approved by the state board for administrative, technical, operational, legal, or managerial services to assist a designated sewer system with the delivery of adequate sewer service, as defined.

Position

Support if Amended

Subject

Disadvantaged Communities, Waste Water

CALAFCO Comments: 6/5/2024: Passed Senate Environmental Quality Committee and re-referred to Appropriations due to recent amendments.

5/15/2024: Amended. The general scope of the bill has now been shifted to focus on sewer system failures due to non-compliance with existing regulations, or one caused by exhibited infrastructural or capacity deficiencies.

5/1/2024: Assigned to Senate Environmental Quality committee. No hearing date yet scheduled.

1/26/2024: Support, if amended, approved. Amendment requested is the inclusion of language requiring the state board to consult with the local LAFCO.

1/22/2024: Gutted and amended. No longer addresses consolidation of waste water systems but, rather, would set up a program in which the state would provide technical, managerial, administrative, and financial assistance, where applicable, to disadvantaged communities. Position changed to support if amended to include a provision requiring the state board to consult with the local LAFCO regarding the system.

As introduced, this bill would have authorized the state board, if sufficient funds are available, to order consolidation of sewer service along with an order of consolidation of drinking water systems when both of the receiving and subsumed water systems provide sewer service and after the state board engages in certain activities. It failed to meet 2023 deadlines and became a 2 year bill that cannot be acted upon until January, 2024.

AB 817

(Pacheco D) Open meetings: teleconferencing: subsidiary body.

Current Text: Amended: 5/29/2024 [html](#) [pdf](#)

Introduced: 2/13/2023

Last Amend: 5/29/2024

Status: 6/5/2024-In committee: Set, second hearing. Failed passage. Reconsideration granted.

Location: 5/1/2024-S. L. GOV.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Vetoed	Chaptered
1st House				2nd House				Conc.			

Summary: The Ralph M. Brown Act, requires, with specified exceptions, each legislative body of a local agency to provide notice of the time and place for its regular meetings and an agenda containing a brief general description of each item of business to be transacted. Current law authorizes the legislative body of a local agency to use alternate teleconferencing provisions during a proclaimed state of emergency (emergency provisions) and, until January 1, 2026, in certain circumstances related to the particular member if at least a quorum of its members participate from a singular physical location that is open to the public and situated within the agency's jurisdiction and other requirements are met (nonemergency provisions). Current law imposes different

requirements for notice, agenda, and public participation, as prescribed, when a legislative body is using alternate teleconferencing provisions. The nonemergency provisions impose restrictions on remote participation by a member of the legislative body and require the legislative body to provide specific means by which the public may remotely hear and visually observe the meeting. This bill, until January 1, 2026, would authorize a subsidiary body, as defined, to use similar alternative teleconferencing provisions and would impose requirements for notice, agenda, and public participation, as prescribed. The bill would require at least one staff member of the local agency to be present at a designated primary physical meeting location during the meeting. The bill would require the local agency to post the agenda at the primary physical meeting location. The bill would require the members of the subsidiary body to visibly appear on camera during the open portion of a meeting that is publicly accessible via the internet or other online platform, as specified. The bill would also require the subsidiary body to list a member of the subsidiary body who participates in a teleconference meeting from a remote location in the minutes of the meeting. In order to use teleconferencing pursuant to this act, the bill would require the legislative body that established the subsidiary body by charter, ordinance, resolution, or other formal action to make specified findings by majority vote, before the subsidiary body uses teleconferencing for the first time and every 12 months thereafter.

Position

Watch

Subject

Brown Act

CALAFCO Comments: 6/5/2024: Considered by Senate Local Government Committee and failed. Reconsideration was granted and the measure passed on the second vote. No new date yet scheduled.

1/25/2024: Moved out of the Assembly and was assigned to Senate Local Government Committee and the Senate Judiciary Committee.

1/17/2024: Amended to add a Sunset date of January 1, 2026.

3/16/2023: The bill was amended to speak specifically to teleconferenced meetings of subsidiary bodies, defined as a body that serves exclusively in an advisory capacity, and is not authorized to take final action on legislation, regulations, contracts, licenses, permits, or any other entitlements. For qualifying bodies, this bill would remove the requirement to post an agenda at the location of the subsidiary body member who was participating from off site- providing that the legislative body that formed the subsidiary body has previously made findings noting that teleconferenced meetings of the subsidiary body would enhance public access, and would promote the attractions, retention and diversity of the subsidiary body. The superior legislative body would need to revisit the matter and repeat those finding every 12 months thereafter. This bill also reaffirms that other provisions of the Brown Act are applicable to subsidiary bodies.

Failed to meet deadlines and now a 2 year bill that cannot be acted upon until January, 2024.

AB 828

(Connolly D) Sustainable groundwater management: managed wetlands.

Current Text: Amended: 1/11/2024 [html](#) [pdf](#)

Introduced: 2/13/2023

Last Amend: 1/11/2024

Status: 5/1/2024-Referred to Com. on N.R. & W.

Location: 5/1/2024-S. N.R. & W.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Vetoed	Chaptered
1st House				2nd House				Conc.			

Calendar: 6/25/2024 9 a.m. - 1021 O Street, Room 2100 SENATE NATURAL RESOURCES AND WATER, MIN, DAVE, Chair

Summary: The Sustainable Groundwater Management Act requires all groundwater basins designated as high- or medium-priority basins by the Department of Water Resources to be managed under a groundwater sustainability plan or coordinated groundwater sustainability plans, except as specified. Current law defines various terms for purposes of the act. This bill would add various defined terms for purposes of the act, including the terms "managed wetland" and "small community water system."

Position

None at this time

Subject

Water

CALAFCO Comments: Scheduled for 6/25/2024 hearing before the Senate Committee on Natural Resources and Water.

1/29/24: Passed Assembly Floor and moved to Senate to be scheduled for policy hearing.

1/18/24: Passed out of Assembly Appropriations Committee.

1/11/24: Amended to strike provisions regarding small community water systems serving disadvantaged communities and pivots to groundwater sustainability agencies. New provisions were added to the bill that would have the effect of carving out of the existing law, until January 1, 2028, small community water systems serving disadvantaged communities from permitted public water supply wells. After January 1, 2028, that provision sunsets and the law would revert back to its current state without the carve out.

1/9/24: Passed Assembly Water, Parks and Recreation Committee.

4/17/2023: Amended to define agencies and entities required or excluded from existing 10726.4 (a) (4). Amends Water Code section 10730.2 to add language regarding fees, and amends Water Code section 10733 to address groundwater sustainability plans.

Failed to make April policy committee deadline and now cannot be acted upon until January 2024.

As introduced, would add definitions for Managed Wetlands, and Small community water system to Water Code Section 10721.

AB 2302 (Addis D) Open meetings: local agencies: teleconferences.

Current Text: Introduced: 2/12/2024 [html](#) [pdf](#)

Introduced: 2/12/2024

Status: 6/6/2024-Read second time. Ordered to third reading.

Location: 6/6/2024-S. THIRD READING

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Vetoed	Chaptered
1st House				2nd House				Conc.			

Calendar: 6/13/2024 #68 SENATE ASSEMBLY BILLS - THIRD READING FILE

Summary: The Ralph M. Brown Act generally requires for teleconferencing that the legislative body of a local agency that elects to use teleconferencing post agendas at all teleconference locations, identify each teleconference location in the notice and agenda of the meeting or proceeding, and have each teleconference location be accessible to the public. Current law also requires that, during the teleconference, at least a quorum of the members of the legislative body participate from locations within the boundaries of the territory over which the local agency exercises jurisdiction. The act provides an exemption to the jurisdictional requirement for health authorities, as defined. Current law, until January 1, 2026, authorizes the legislative body of a local agency to use alternative teleconferencing in specified circumstances if, during the teleconference meeting, at least a quorum of the members of the legislative body participates in person from a singular physical location clearly identified on the agenda that is open to the public and situated within the boundaries of the territory over which the local agency exercises jurisdiction, and the legislative body complies with prescribed requirements. Current law imposes prescribed restrictions on remote participation by a member under these alternative teleconferencing provisions, including establishing limits on the number of meetings a member may participate in solely by teleconference from a remote location, prohibiting such participation for a period of more than 3 consecutive months or 20% of the regular meetings for the local agency within a calendar year, or more than 2 meetings if the legislative body regularly meets fewer than 10 times per calendar year. This bill would revise those limits, instead prohibiting such participation for more than a specified number of meetings per year, based on how frequently the legislative body regularly meets.

Position

Watch

Subject

Brown Act

CALAFCO Comments: 6/5/2024: Passed Senate Local Government Committee, read second time on June 5, 2024. Third Reading scheduled for 06/10/2024.

5/9/2024: Passed Assembly Third Reading and moved to Senate.

4/10/24 passed Assembly Local Government Committee and sent to Assembly Floor.

Introduced on 2/12/2024, this bill would enact changes to Brown Act provisions that allow members of legislative bodies to teleconference for meetings. Currently, the law limits teleconferencing to no more than 3 consecutive months, 20% of the regular meetings in a calendar year, or 2 meetings for bodies that meet less than 10 times in a calendar year. This bill redefines those limits as 2 meetings per year for bodies meeting monthly or less; 5 meetings per year for those meeting twice per month; or 7 meetings per year if the body meetings three times or more per month.

AB 2661 (Soria D) Electricity: Westlands Water District.

Current Text: Amended: 5/16/2024 [html](#) [pdf](#)

Introduced: 2/14/2024

Last Amend: 5/16/2024

Status: 6/11/2024-From committee: Do pass and re-refer to Com. on E., U. & C. (Ayes 7. Noes 0.) (June 11). Re-referred to Com. on E., U. & C.

Location: 6/11/2024-S. E. U., & C.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

Summary: Would authorize the Westlands Water District to provide, generate, and deliver solar photovoltaic or hydroelectric electricity and to construct, operate, and maintain works, facilities, improvements, and property necessary or convenient for generating and delivering that electricity. The bill would require the district to use the electricity for the district's own purposes, and the bill would authorize the district to sell surplus electricity to a public or private entity engaged in the distribution or sale of electricity. The bill would also authorize the district to construct, operate, and maintain energy storage systems and electric transmission lines, and to construct, operate, and maintain works, facilities, improvements, and property necessary or convenient for the operation of the energy storage system and electric transmission lines, within the boundaries of the district, as specified. The bill would require the district to report the amount of income, and the purposes for expenditure of that income, from these electricity facilities in a specified report.

Position	Subject
Support if Amended	Special District Powers

AB 2715 (Boerner D) Ralph M. Brown Act: closed sessions.

Current Text: Amended: 4/24/2024 [html](#) [pdf](#)

Introduced: 2/14/2024

Last Amend: 4/24/2024

Status: 6/5/2024-From committee: Do pass and re-refer to Com. on JUD. (Ayes 7. Noes 0.) (June 5). Re-referred to Com. on JUD.

Location: 6/5/2024-S. JUD.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

Calendar: 6/25/2024 9:30 a.m. - State Capitol, Room 112 SENATE JUDICIARY, UMBERG, THOMAS, Chair

Summary: The Ralph M. Brown Act requires that all meetings of a legislative body of a local agency be open and public and that all persons be permitted to attend and participate. Current law authorizes a legislative body to hold a closed session with specified individuals on, among other things, matters posing a threat to the security of essential public services, as specified. This bill would additionally authorize a legislative body to hold a closed session with other law enforcement or security personnel and to hold a closed session on a threat to critical infrastructure controls or critical infrastructure information, as defined, relating to cybersecurity.

Position	Subject
None at this time	Brown Act

CALAFCO Comments: 6/5/2024: Passed Senate Local Government Committee and re-referred to the Senate Judiciary Committee. No new date yet scheduled.

5/1/2024: Passed Assembly Local Government Committee.

4/24/2024: Amended to include cybersecurity threats among the things that can be discussed in closed session. Provides a definition of "critical infrastructure controls" to include I.T. networks. As introduced on 2/14/2024, would make minor changes in the Brown Act. Monitoring.

AB 2986 (Carrillo, Wendy D) Local Agency Formation Commission for the County of Los Angeles: East Los Angeles Task Force.

Current Text: Amended: 4/29/2024 [html](#) [pdf](#)

Introduced: 2/16/2024

Last Amend: 4/29/2024

Status: 5/30/2024-In committee: Hearing postponed by committee.

Location: 5/29/2024-S. L. GOV.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

Summary: The Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 provides the exclusive authority and procedure for the initiation, conduct, and completion of changes of

organization and reorganization for cities and districts, except as specified. The act continues in existence in each county a local agency formation commission (LAFCO) that consists of members appointed, as specified, and that oversees those changes of organization and reorganization. The act authorizes a LAFCO to, among other things, review and approve with or without amendment, wholly, partially, or conditionally, or disapprove proposals for changes of organization or reorganization, including incorporation of a city or formation of a district, as specified. This bill would require the Local Agency Formation Commission for the County of Los Angeles (LALAFCO) to establish the East Los Angeles Task Force for the purposes of identifying and evaluating the potential impacts of incorporation of, or the establishment of special districts within, East Los Angeles, as defined. The bill would require the task force to be composed of 11 members appointed by LALAFCO in consultation with the County of Los Angeles. The bill would require the task force to meet quarterly, incorporating robust community engagement, to discuss the potential impacts of incorporation or the establishment of special districts in East Los Angeles, as specified. The bill would require the task force to complete and submit a report to the Legislature on the potential impacts of city and special district incorporation in East Los Angeles, including an analysis of advantages, disadvantages, and recommendations for future actions, as specified.

Position
None at this time

Subject

CALAFCO Comments: 05/30/2024: Senate Local Government committee hearing postponed by the committee.
 05/21/2024: Read third time. Passed and ordered to the Senate; assigned to the Local Government Committee.
 05/20/2024: Read second time. Ordered to third reading.
 05/16/2024: Joint Rule 62(a), file notice suspended. Passed out of Appropriations.
 05/15/2024: In committee: Set, first hearing. Referred to suspense file.
 04/30/2024: Re-referred to Appropriations.
 4/29/2024: Amended version in print. Makes the bill contingent on appropriation of funds to reimburse LA LAFCO for the costs of the Task Force.
 4/24/2024: Passed Assembly Local Government Committee hearing with amendments and re-referred to Appropriations.
 3/21/2024: the bill was gutted and amended and now requires the LA LAFCO to develop an East Los Angeles Formation Task Force. Not a statewide issue.

AB 3277 (Committee on Local Government) Local agency formation commission: districts: property tax.

Current Text: Introduced: 2/27/2024 [html](#) [pdf](#)
Introduced: 2/27/2024

Status: 6/11/2024-Read second time. Ordered to Consent Calendar.

Location: 6/10/2024-S. CONSENT CALENDAR

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

Calendar: 6/13/2024 #108 SENATE CONSENT CALENDAR FIRST LEGISLATIVE DAY

Summary: The Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 establishes the sole and exclusive authority and procedures for the initiation, conduct, and completion of changes of organization and reorganization for cities and districts. Current law requires proceedings for the formation of a district to be conducted as authorized by the principal act of the proposed district, and authorizes the local agency formation commission in each county to serve as the conducting authority, as specified. Current law requires a commission to determine the amount of property tax revenue to be exchanged by an affected local agency, as specified, if the proposal includes the formation of a district, as defined. This bill would, instead, require a commission to determine the amount of property tax revenue to be exchanged by an affected local agency if the proposal includes the formation of a district and the applicant is seeking a share of the 1% ad valorem property taxes.

Position
Sponsor

Subject
Incorporation Proceedings

CALAFCO Comments: CALAFCO's 2024 Omnibus bill.

06/07/2024: Removed from Appropriations 6/10/2024 calendar. Awaiting new date.
 05/29/2024: Passed by Senate Local Government Committee and re-referred to Appropriations, where it is scheduled to be heard on 6/10/24.

4/29/2024: Removed from Appropriations and sent to Assembly floor where it passed. Assigned to Senate Local Government Committee and Appropriations.

4/10/2024: Passed Assembly Local Government Committee and was referred to Appropriations.

SB 537

(Becker D) Department of General Services: memorial to forcibly deported Mexican Americans and Mexican immigrants.

Current Text: Amended: 6/10/2024 [html](#) [pdf](#)

Introduced: 2/14/2023

Last Amend: 6/10/2024

Status: 6/10/2024-Read third time and amended. Ordered to third reading. Re-referred to Com. on G.O. pursuant to Assembly Rule 77.2.

Location: 6/10/2024-A. G.O.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

Summary: Current law, the Apology Act for the 1930s Mexican Repatriation Program, makes findings and declarations regarding the unconstitutional removal and coerced emigration of United States citizens and legal residents of Mexican descent, between the years 1929 and 1944, to Mexico from the United States during the 1930s "Mexican Repatriation" Program. Current law expresses the apology of the State of California to those individuals who were illegally deported and coerced into emigrating to Mexico and requires that a plaque to commemorate those individuals be installed and maintained by the Department of Parks and Recreation in an appropriate public place in Los Angeles. This bill would authorize a nonprofit organization representing Mexican Americans or Mexican immigrants, in consultation with the Department of General Services, to plan, construct, and maintain a memorial to Mexican Americans and Mexican immigrants who were forcibly deported from the United States during the Great Depression, as provided. The bill would require the nonprofit organization to submit a plan for the memorial to the department for its review and approval. The bill would require the memorial to be located at an appropriate public place in Los Angeles.

Position

Watch

Subject

Brown Act

CALAFCO Comments: 06/06/2024: Scheduled for third reading on the Assembly Floor.

06/03/2024: Moved from the inactive file, and ordered to third reading.

05/30/2024: Notice of intention to remove from the inactive file was given by Assembly Member Hart.

09/14/2023: Ordered to inactive file on request of Assembly Member Bryan.

08/14/2023: Amended to require eligible legislative bodies that receive compensation to participate from a physical location that is open to the public.

7/12/23: The bill passed the Assembly Local Government Committee.

The bill passed Senate Judiciary on 5/2/23, and had its third reading in the Senate on 5/30/2023.

4/24/2023: The bill was amended to further clarify definitions and the requirements needed for members of an eligible legislative body to meet remotely.

3/22/2023: was amended and fleshed out to add teleconferencing provisions to allow legislative bodies of multijurisdictional agencies to meet remotely. Multijurisdictional agencies are defined as boards, commissions, or advisory bodies of a multijurisdictional, cross county agency, which is composed of appointed representatives from more than one county, city, city and county, special district, or a joint powers entity.

The bill is sponsored by Peninsula Clean Energy, a community choice aggregator with a board comprised of local elected officials from the County of San Mateo and its 20 cities, as well as the City of Los Banos.

Spotholder bill that states an intent to expand local government's access to hold public meetings through teleconferencing and remote access.

SB 1209

(Cortese D) Local agency formation commission: indemnification.

Current Text: Amended: 6/11/2024 [html](#) [pdf](#)

Introduced: 2/15/2024

Last Amend: 6/11/2024

Status: 6/11/2024-From committee with author's amendments. Read second time and amended. Re-referred to Com. on L. GOV.

Location: 5/28/2024-A. L. GOV.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

Calendar: 6/19/2024 1:30 p.m. - State Capitol, Room 444 ASSEMBLY LOCAL GOVERNMENT, CARRILLO, JUAN, Chair

Summary: The Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 provides the exclusive authority and procedure for the initiation, conduct, and completion of changes of organization and reorganization for cities and districts, except as specified. The act continues in existence in each county a local agency formation commission (LAFCO) that consists of members appointed, as specified, and oversees those changes of organization and reorganization. The act authorizes a LAFCO to, among other things, review and approve with or without amendment, wholly, partially, or conditionally, or disapprove proposals for changes of organization or reorganization, as specified. This bill would authorize a LAFCO to require, as a condition for, among other things, processing a change of organization or reorganization, that the applicant agrees to defend, indemnify, and hold harmless the LAFCO, its agents, officers, and employees from and against any claim, action, or proceeding, as specified, to attack, set aside, void, or annul an approval by the LAFCO. The bill would require the LAFCO to promptly notify the applicant of any claim, action, or proceeding to attack, set aside, void, or annul an approval by the LAFCO and require the LAFCO to fully cooperate in the defense. The bill would specify that an applicant who is a party to the agreement is not responsible to defend, indemnify, or hold harmless the LAFCO if the LAFCO fails to notify the applicant or cooperate fully in the defense, and is not required to pay or perform any settlement relating to the agreement, unless the applicant approves the settlement.

Position

Sponsor

Subject

LAFCo
Administration

CALAFCO Comments: 05/28/2024: Referred to Assembly Local Government Committee and waiting on hearing date.

05/21/2024, Passed out of Senate and moved to Assembly.

03/20/2024, Passed Senate Local Government Committee hearing. Now proceeds to Senate floor vote, then will move to Assembly.

CALAFCO sponsored bill in response to a 2022 appellate decision out of San Luis Obispo that held that LAFCOs could not use indemnification provisions in applications because indemnifications are a form of agreement that LAFCOs are currently not authorized to enter into. As introduced, the bill would allow LAFCOs to use provisions similar to counties and cities.

Total Measures: 10

Total Tracking Forms: 10

6/12/2024 2:36:35 PM