

TRINITY LOCAL AGENCY FORMATION COMMISSION
June 18, 2024 Regular Meeting
Trinity County Library Meeting Room
351 Main Street, Weaverville
HYBRID In-Person and Virtual Teleconference

MINUTES

These minutes are not intended to be a verbatim transcription of the proceedings and discussion associated with the business on the Commission's agenda; rather, what follows is a summary of the order of business and general nature of testimony, Commission deliberation, and action taken. Votes are shown in abbreviated format when unanimous (Ayes-Noes-Abstain).

1. CALL TO ORDER/ROLL CALL

A. Roll Call

Chair Frasier called the meeting to order at 3:00 pm.

Members present: Commissioners Anna Burke, Heidi Carpenter-Harris, Dan Frasier, Jake Grossman-Crist, Andrew Johnson, and Alternate Commissioner Joseph Kasper.

Members absent: Commissioners Todd Corbett, Liam Gogan, and Alternate Commissioner Jill Cox.

Staff Present: Colette Santsche, Executive Officer (EO), Krystle Heaney, Clerk/Analyst

2. PRESENTATIONS/ANNOUNCEMENTS

No presentations were given.

3. CONSENT CALENDAR

A. Approval of Minutes from the April 30, 2024 Commission Meeting

Motion to approve the consent calendar was presented by Commissioner Burke, seconded by Chair Carpenter-Harris, and passed by 5-0-0 voice vote.

4. PUBLIC COMMENT OPPORTUNITY

No public comment was received.

5. PUBLIC HEARINGS

A. Final Budget and Workplan for FY2024-25

EO Santsche presented the final budget to the Commission. The final budget includes an additional review of the Post Mountain PUD and an MSR/SOI Update for Trinity County Waterworks #1 in accordance with Commission direction regarding the proposed budget presented in April. The Commission is still relying on reserve funds to balance the budget and will continue to do so for the foreseeable future. Based on the limited budget, staff will likely not be able to complete the full workplan but will make progress as time and budget allows. Chair Carpenter-Harris opened the public hearing. No public comment was received.

Motion to adopt Resolution 2024-02 approving the final FY2024-25 budget and workplan was presented by Commissioner Johnson, seconded by Burke, and passed by 5-0-0 roll call vote.

6. BUSINESS

A. Middle Trinity Regional Fire Services Municipal Service Review and Sphere of Influence Update – Lewiston CSD Agency Profile Preview

EO Santsche introduced the staff report and provided an overview of the Lewiston CSD formation and boundary. The District was able to provide good information to staff on water and wastewater services that was included in the report. The District was able to take on two struggling independent water systems and has been able to obtain grant funding. The agency profile also reviews fire services, including call data, and a draft financial review.

Commissioners held minimal discussion. It was noted that the profile was informative and it was good to see how busy the District is. No public comment was received. By order of the chair, the commission

received the draft agency profile for Lewiston CSD. Staff noted the final profile will be brought back as part of the final Middle Trinity Regional Fire Services MSR/SOI update.

B. Expiring Commissioner Terms Update

EO Santsche introduced the staff report and noted that special district member nominations have concluded. As there were only two nominations for the two open seats, Commissioners Johnson and Corbett were seated as regular special district members. However, this does mean that the alternate member seat is now vacant. Staff will begin the call for nomination and election process for the vacant seat in the coming weeks.

Commissioner Corbett joined the meeting at 4:20pm

C. Regular Meeting Dates and Times

EO Santsche introduced the staff report and noted that on occasion the Trinity County Board of Supervisors’ meeting runs long and interferes with the start time for LAFCo. Other options for LAFCo meeting dates and times were provided including the second Tuesday or Wednesday of the month.

Commissioners held discussion regarding LAFCo meeting dates and times. It was asked if the meeting could start later to give the Board of Supervisors more time or if they could potentially take a recess to accommodate the LAFCo meeting. The Commission requested that staff reach out to County staff and ask that a recess be placed on the Board of Supervisors’ agenda to accommodate the LAFCo meeting if necessary.

D. CALAFCO 2024 Board Recruitment and Nomination

EO Santsche introduced the staff report and provided an overview of CALAFCO. She noted that Board members are split into four regions and is very active. There are numerous committees and a lot of member resources. There are currently two open seats for the northern region including a city and public seat. While it would be wonderful to have commissioners participate on the Board, there is also a cost associated with participation which would be difficult for Trinity LAFCo.

Commissioners held discussion on potential participation and asked clarifying questions such as how often the board meets and where meetings are held. EO Santsche stated that they meet four to five times per year and meetings are held both virtually and in person. She also noted that nominations are due in September and will need to be submitted promptly if anyone is interested.

Commissioner Grossman-Crist indicated some interest in participating on the board but no formal nomination was made.

7. EXECUTIVE OFFICER’S REPORT/CORRESPONDENCE (Information Only)

A. CALAFCO Legislative Update (June 2024)

EO Santsche provided an update on current legislative proposals being tracked by CALAFCO. She noted that the legislative committee is very active. Commissioners noted that a lot of the legislative proposals are concerning the Brown Act and that there may still be potential for virtual participation in public meetings.

8. COMMISSIONERS’ COMMENTS

No comments were provided.

9. ADJOURNMENT

There being no further business, Chair Frasier adjourned the meeting at 4:37 pm.

ATTEST:

APPROVED:

Colette Santsche
Executive Officer

Dan Frasier
Chair

DATE: _____

DATE: _____