

TRINITY LOCAL AGENCY FORMATION COMMISSION
December 17, 2024 Regular Meeting
Trinity County Library Meeting Room
351 Main Street, Weaverville
HYBRID In-Person and Virtual Teleconference

MINUTES

These minutes are not intended to be a verbatim transcription of the proceedings and discussion associated with the business on the Commission's agenda; rather, what follows is a summary of the order of business and general nature of testimony, Commission deliberation, and action taken. Votes are shown in abbreviated format when unanimous (Ayes-Noes-Abstain).

1. CALL TO ORDER/ROLL CALL

A. Roll Call

Chair Frasier called the meeting to order at 4:00 pm.

Members present: Commissioners Heidi Carpenter-Harris, Todd Corbett, Dan Frasier, Liam Gogan, and Alternate Commissioners Lisa Harper* and Joseph Kasper*.

Members absent: Commissioner Anna Burke, Jake Grossman-Crist, Andrew Johnson, and Alternate Commissioner Jill Cox.

Staff Present: Colette Santsche, Executive Officer (EO), Krystle Heaney, Clerk/Analyst

*Seated as voting member; Commissioner Kasper joined the meeting at 4:05pm.

2. PRESENTATIONS/ANNOUNCEMENTS

A. Certificate of appreciation – Regular County Member Dan Fraiser

B. Seating of Alternate Special District Member – Lisa Harper, Douglas City CSD

EO Santsche presented a Certificate of Appreciation to Commissioner Fraiser and thanked him for his many years of service on LAFCo. Newly appointed Alternate Special District member Lisa Harper was then welcomed to the Commission.

3. CONSENT CALENDAR

A. Approval of Minutes from the October 15, 2024 Commission Meeting

B. Approval of 2025 Commission Meeting Schedule

Motion to approve the consent calendar was presented by Commissioner Carpenter-Harris, seconded by Commissioner Gogan, and passed by 6-0-0 voice vote.

4. PUBLIC COMMENT OPPORTUNITY

No public comment was received.

5. PUBLIC HEARINGS

A. Municipal Service Review and Sphere of Influence Update for the Middle Trinity River Regional Fire Services Municipal Service Review and Sphere of Influence Update

EO Santsche presented the staff report and provided a summary of the review process to date. Staff has been working with district representatives and Chiefs for the last year. She also noted that current Commissioners representing the agencies under review do not need to recuse themselves from participating in discussion or voting per the CKH Act.

It was noted that this is the first regional service-specific MSR/SOI review for the Commission and future fire service reviews will take a similar approach. Based on the current review, the fire service providers in the area work closely together and have auto aid agreements in place. However, funding for the provision of services continues to be an issue. Weaverville FPD and Lewiston FPD receive a portion of ad valorem property taxes but it is insufficient to cover costs. All the districts rely heavily on donations and cost recovery charges to cover expenses.

The current MSR/SOI Update revises the SOI for each district to match their goodwill response areas and support potential future annexation/reorganization. However, the lack of revenue sources continues to be a limiting factor for districts to pursue annexation.

Commissioners held minimal discussion on the MSR/SOI Update and asked clarifying questions. It was noted that the agencies, including the fire chiefs, responded well to the review process and collaborated well.

Alternate Commissioner Harper asked if it was possible to make minor corrections to the document such as correcting the address of a fire station. EO Santsche stated that yes, this could be made a part of the motion.

Chair Frasier opened the public hearing and invited comments from those in attendance. No comment was received and so the hearing was closed.

Motion to adopt Resolution 2024-05 approving the Middle Trinity River Fire Services Municipal Service Review and Sphere of Influence Update with minor technical corrections was presented by Commissioner Carpenter-Harris, seconded by Commissioner Gogan, and passed by 6-0-0 roll call vote.

B. Municipal Service Review and Sphere of Influence Update for Trinity County Waterworks District #1

Clerk Heaney introduced the staff report and provided a brief overview of the District. She noted that this is the initial draft of the document and staff will continue to work with the District to revise the document for the next meeting. It was also noted that this review was triggered by applications for annexation to the District.

Commissioners held minimal discussion regarding the MSR/SOI Update. It was noted that Ewing Reservoir is owned by the District. The dam is an earthen dam that is less susceptible to seismic activity. The only ridged structure is the spillway which is inspected annually by the state.

Chair Fraiser opened the public hearing and invited comments from those in attendance. No comment was received.

Motion to continue the public hearing to the next Regular Commission Meeting on February 18, 2025 was presented by Commissioner Carpenter-Harris, seconded by Commissioner Kasper, and passed by 6-0-0 roll call vote.

6. BUSINESS

A. Status of Current and Future Applications

EO Santsche introduced the staff report and provided an overview of the two applications for annexation that were recently received for Trinity County Waterworks District #1. It is anticipated that these applications will be brought forward for approval at the February meeting.

B. Expiring Commissioner Terms Update

EO Santsche introduced the staff report and noted that annual county appointments will be made in January 2025 and that all seats on the Commissioner are now full.

7. EXECUTIVE OFFICER'S REPORT/CORRESPONDENCE (Information Only)

A. CALAFCO Legislative Update (October 2024)

EO Santsche noted that she attended the recent CALAFCO conference, which is a good opportunity to network with other executive officers and commissioners from around the state. She also noted that as an active member with CALAFCO, Commissioners are able to request a member login for the CALAFCO website and access prior conference materials and webinars.

8. COMMISSIONERS' COMMENTS

Alternate Commissioner Harper noted that she looks forward to serving on the Commission and other Commissioners noted that she will likely be called upon often as a voting member.

9. **ADJOURNMENT**

There being no further business, Chair Frasier adjourned the meeting at 4:38 pm.

ATTEST:

Krystle Heaney

Krystle Heaney
Clerk

DATE: February 18, 2025